

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, August 8, 2016** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball Absent: Chapman
Ex-Officio: Michael Lovett, Superintendent of Schools
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul
3. Pledge of Allegiance
4. Wilson moved and Kimball seconded to approve the agenda as presented. *Voice vote: all ayes. Motion carried.*
5. Mullin moved and Fahey seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting and work-study session of July 11, 2016;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
Carrie Kashani – Pupil Support Assistant, Lakeaires Elementary
Employed by District 624 since 09/07/2015
Effective Date: 06/09/2016
Ka Bao Jennrich – Administrative Assistant, Oneka Elementary
Employed by District 624 since 09/01/2015
Effective Date: 07/06/2016
Renee Mussetter – Secondary Bookkeeper, White Bear Lake High School – South Campus, Employed by District 624 since 08/04/2008
Effective Date: 08/12/2016
Rosalia Prementine – EL Assistant, Sunrise Park Middle School
Employed by District 624 since 09/07/2015
Effective Date: 06/09/2016
 - **Resignations/Termination – Non - Affiliated**
Sarah Jamieson – Site Lead, Lakeaires and Matoska Elementary
Employed by District 624 since 04/08/2015
Effective Date: 08/17/2016
 - **Resignations/Termination – Professional Staff**
Noel Schmidt – Principal, Central Middle School
Employed by District 624 since 08/04/1997
Effective Date: 07/31/2016
 - **Resignations/Termination – Certified Staff**
Charlie Alvarez – Spanish Teacher, Lakeaires and Oneka Elementary
Employed by District 624 since 08/21/2013
Effective Date: 08/15/2016
Ryan Heyer – Kindergarten Teacher, Hugo Elementary
Employed by District 624 since 07/12/2016
Effective Date: 07/29/2016
Kayte Koehler – .9 FACS Teacher, White Bear Lake High School – North Campus, Employed by District 624 since 08/24/2015, Effective Date: 08/03/2016

- **Retirement – Classified Staff**
 - Denise Hurry – Pupil Support Assistant, Transition Education Center
Employed by District 624 since 10/12/2000
Effective Date: 06/09/2016
 - Ann Richter – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 02/06/1995
Effective Date: 08/19/2016
 - Margaret Sandberg – Building Support Technician, Birch Lake Elementary
Employed by District 624 since 09/06/2000
Effective Date: 06/10/2016
 - Carole Tschida – Building Assistant, Matoska International
Employed by District 624 since 12/03/1985
Effective Date: 07/01/2016
- **Retirement – Certified Staff**
 - Susan Mahoney – Grade 1 Teacher, Matoska Elementary
Employed by District 624 since 08/23/1999
Effective Date: 08/10/2016
- **Part – Time Leave Request – Non-Affiliated Staff**
 - Jill Jenderny – Teaching and Learning Coordinator, District Center
.2 FTE Leave (.80 Position)
Effective Date: 2016-2017 School Year
- **Full – Time Leave Request – Certified Staff**
 - JEANNE ANDERSON – Grade 1 Teacher, Lakeaires Elementary
Employed by District 624 since 08/22/1985
Effective Date: 2016/2017 School Year
- **Part – Time Teacher Program – Certified Staff**
 - Lesa Brandt – Speech & Language Clinician, Normandy Park
Employed by District since 08/25/1988
Effective: 2016-2017 School Year
 - Mary Coleman – Occupational Therapist, Normandy Park
Employed by District since 08/25/1985
Effective: 2016-2017 School Year
 - Janis Mcdaniels – Speech & Language Clinician, Normandy Park
Employed by District since 02/24/1986
Effective: 2016-2017 School Year
 - Wendy Fitzsimmons – ECFE, Normandy Park
Employed by District since 08/22/1985
Effective: 2016-2017 School Year
- **Change In Continuing Contract – Classified Staff**
 - Rachel Zitzow – EL Teacher, Lakeaires
From 1.0 FTE to .6 FTE
Effective: 2016-2017 School Year
- **Change In Contract – Classified Staff**
 - Angela Cunningham – Clerical Unit
From Assoc. Principal/Scheduler, 8 hours per day, 215 days, \$32,972, South Campus To AA-Principal, 8 hours per day, 249 days, \$39,979, North Campus
Effective Date: 07/18/2016

Rachael Markuson – Clerical Unit

From Media Clerk, 6 hours per day, 185 days, \$20,146, Otter Lake

To AA-Principal, 8 hours per day, 254 days, \$40,782, Sunrise Park

Effective Date: 07/11/2016

➤ **Change In Contract – Professional Staff**

Schochenmaier, Timothy – From Elementary Principal at Otter Lake Elementary

To Secondary Principal at Central Middle School

Effective Date: 08/09/2016

➤ **New Personnel – Classified Staff**

Shaquinta Coleman-Moore– Pupil Support Assistant, Transition Education Center

\$18.00 / hr., 6 hrs. / 180 days \$19,440.00

Effective Date: 09/06/2016

Jacob Hunt – Health Assistant, Birch Lake Elementary

\$17.99 / hr., 6 hrs. / 185 days \$19,969.00

Effective Date: 08/30/2016

Susan Krueger – Pupil Support Assistant, Otter Lake Elementary

\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00

Effective Date: 09/06/2016

Oumy Fall – Admin. Assist. – Building Assistant, Oneka Elementary

\$16.95 / hr., 4.5 hrs. / 185 days \$14,110.88

Effective Date: 08/30/2016

Emilee Paulson – Behavior Management Assistant, Matoska Elementary

\$18.00 /hr., 6.5 hrs. / 180 days \$21,060.00

Effective Date: 09/06/2016

Rebecca Schuster – Custodian, White Bear Lake High School - North Campus,

\$17.46 /hr. + \$.25 SD, 8.0 hrs. / 243 days \$34,428.23

Effective Date: 07/26/2016

Lisa Setterlund – Admin. Assist. – Associate Principal/Scheduler, Sunrise Park

Middle School, \$17.99 / hr., 8 hrs. / 215 days \$30,942.80

Effective Date: 08/15/2016

➤ **New Personnel – Non Affiliated Staff**

James Barnett – Achievement and Integration Coordinator, District Wide

\$86,000, 10 month

Effective Date: 08/15/2016

Darrell Schulte – Level II Field Technician, District Wide

\$52,200 (Pro-Rated on \$58,000)

Effective Date: 08/08/2016

Jill Westlund – Nutrition Services Menu Specialist, District Center

\$23.00/hr., 4 hrs. / 182 days \$16,744

Effective Date: 07/01/2016

➤ **New Personnel – Certified Staff**

Brett Albin – .4 FTE Art Teacher, Central and Sunrise Middle School

BA, Step 2, \$16,907.20

Effective Date: 2016 - 2017 School Year

Kathleen Hanson – .8 FTE Social Studies Teacher, Central Middle School

MA +30, Step 11, \$55,333.60

Effective Date: 2016 - 2017 School Year

Lindsay Juran – .7 FTE Intervention Teacher, Oneka Elementary

BA +45, Step 6, \$35,590.80

Effective Date: 2016 - 2017 School Year

Angela Lundblad – Preschool Teacher, Normandy Park and Otter Lake Elementary, \$30.00 / hr., 7 hrs. / 95 days \$19,950.00

Effective Date: 2016 - 2017 School Year

Lindsay Murray – 1.0 FTE Social Studies Teacher, Sunrise Middle School BA, Step 1, \$41,452.00

Effective Date: 2016 - 2017 School Year

Michael Mcgartwaite – 1.0 FTE SE Work Coordinator/SE Teacher, South Campus, BA +60, Step 10, \$57,797.00

Effective Date: 2016 - 2017 School Year

Anna Olson – .9 FTE FACS Teacher, Sunrise Park Middle School BA, Step 6, \$42,592.00

Effective Date: 2016 - 2017 School Year

Gillian Sawtell – 1.0 FTE Intervention Teacher, Vadnais Heights Elementary MA, Step 9, \$60,134.00

Effective Date: 2016 - 2017 School Year

Diane Sleeman – 1.0 FTE Special Education Teacher, Vadnais Heights Elementary, MA +60, Step 13, \$82,240.00

Effective Date: 2016 - 2017 School Year

Caroline Waskow – .7 FTE German Teacher, Central & Sunrise Park Middle School, MA +60, Step 13, \$57,568.00

Effective Date: 2016 - 2017 School Year

➤ **New Personnel – Cabinet**

Timothy Maurer – Director of Community Education and Recreation, District Center. Timothy is the Superintendent’s recommended choice for the position of Director of Community Education and Recreation. The contract is for and effective date of August 22, 2016, with a salary of \$94,769 (Prorated on \$110,000).

Roll call vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Absent: Chapman Motion carried.

B. PUBLIC FORUM

C. INFORMATION ITEMS

1. Update on Partnership with Hangzhou Foreign Languages School – Dr. Lovett provided background information on the Hangzhou Foreign Languages School partnership, including the benefits for our students; opportunities for our staff; listed the Chinese Exchange teachers that have come to White Bear Lake Area School District since 2010; listed WBLAS teachers who have taught in Hangzhou; and potential next steps in the partnership. The next steps include: continue Teacher Exchange Program; expand opportunity for WBLAS teachers to teach in their content area at the Entel Campus and at the Hangzhou Summer English Camp; strengthen classroom to classroom connections; and possible student exchanges. Social studies teacher Alex Carlson was present to answer questions. The complete presentation is on the district website.
2. Superintendent’s Report - School supply lists are available on the district website and information on Open House activities are on individual school websites. Fall activity season begins on Monday, August 15. 2016-17 Activities calendars will be sent to District families later this month. Community members may pick up a copy in any of the district schools in September or call 651 407-7563 to request one to be mailed. Senior activity passes are available to community members age 65 and older for free entry into district events. 2016-17 re-application forms have been mailed. If you would like to be added to the list,

call 651 407-7563 for a FREE activity pass. Timothy Schochenmaier, principal of Otter Lake Elementary, has been selected as the new Central Middle School Principal. If you are interested in employment opportunities please see the Employment Tab on the district website for available positions.

D. DISCUSSION ITEMS

1. Update on Elementary Gifted and Talented Programing – Jo Tate, Gifted Coordinator, provided an update on progress regarding the Elementary Gifted and Talented Program recommendations approved by the School Board on January, 2013. There are four levels of services provided: Level 1 for all learners; Level 2 Primary Challenge grades K-2 and REACH grades 3-5; Level 3 Cluster grouping grades 3,4,5; Level 4 Explorations School-Within-a-School multi-age group of grades 3,4, and 5. Present to provide information were Lincoln Elementary principal Dan Schmidt, Explorations teacher Julia Stonehouse, Cluster group teacher Jeanne Mack, and REACH program Kelly Barkve. The complete presentation is on the district website.
2. Update on Partnership with MacPhail Center for Music – CEO and President of MacPhail Paul Babcock and Dr. Lovett provided information on the MacPhail Center for Music partnership with the school district, which started during the 2008-09 school year. By 2009-10 nearly 40% of Birch Lake Elementary students participated in piano lessons and there also was a specialized music program provided weekly to students in grades K and 1. In 2010-11 violin lessons were an option for students in grades 3; in 2011-12 grade 4 was added, and in 2012-13 grade 5 was added. During the 2015-16 school year a strings program was added at grade 5. During 2015-16 Birch Lake students had an opportunity to choose piano (grades 2-5) or violin (grades 2-4). Complete presentation is on the district website.
3. Update on Partnership with White Bear Center for the Arts - Suzi Hudson, Executive Director, provided information on our 8 year partnership which provides professionally taught art lessons to all elementary students in water color, drawing, and fabric-based art. This program was honored with the University of MN Humphrey Institute Innovation Award. Also present were WBCA Program Director Danielle Cezanne, teaching artists Lisa Servatious and Kyle Frederickson, teacher Pam Johnstone, and principal Dan Schmidt. Complete presentation is on district website.

E. OPERATIONAL ITEMS

1. Wilson moved and Newmaster seconded to approve the partnership with MacPhail Center for Music for the 2016-17 school year, with a net cost to the district of \$23, 793. **Roll call vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Motion carried. Absent: Chapman**
2. Mullin moved and Kimball seconded to approve the partnership with White Bear Center for the Arts for 2016-17, providing six professionally taught art lessons to each student in grades K-5 for a cost of \$75,000. **Roll call vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Motion carried. Absent: Chapman**
3. Wilson moved and Fahey seconded to approve the School Board Liaison Assignments for 2016-17 and 2017-18. **Voice vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Motion carried.**

4. Wilson moved and Newmaster seconded to approve the School Board Committee Assignments for 2016-17 and 2017-18. *Voice vote: ayes, Mullin, Newberg, Newmaster, Wilson, Fahey, Kimball. Nays: none. Motion carried.*

F. BOARD FORUM - Wilson reported the Hugo and Oneka Elementary Schools back to school event will be held on August 30/31 from 1 p.m. to 7 p.m. As a former Army Engineer Officer he is a charter member of the Veteran's Voice Committee. The Minnesota Humanities Center is seeking veterans who are active in creating social change in their community. Nominations for 2016 have closed but will be open for 2017 nominations. Information is available on the Minnesota Humanities Center website. Kimball reported on the recent Minnesota School Boards Assoc. Summer Seminar - Framing the Equity Conversation. Keynote speaker Bukata Hayes, Executive Director of the Greater Mankato Diversity Council, stated "one of the most critical components in the equity conversation is the adults. We, as the adults, must intentionally look at the biases, assumptions and beliefs we carry into our interactions with students and authentically work to change the ones that hinder our students from reaching their full potential". Kimball thanked recent retirees for their service and welcomed new hires.

G. ADJOURNMENT - Wilson moved and Newberg seconded to adjourn the meeting at 8:42 p.m. *Voice vote: all ayes. Motion carried.*

Submitted by clerk, Ellen Fahey