

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, September 12, 2016** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Newberg, Newmaster, Wilson, Chapman, Fahey, Kimball, Mullin
Ex-Officio: Michael Lovett, Superintendent of Schools
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Maurer, Paul, Vette
Student School Board Representative: Sherrick
3. Pledge of Allegiance
4. Induction of Student Representative Bryanna Sherrick and Alternate Hakeem Martins
5. Wilson moved and Chapman seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
6. Kimball moved and Wilson seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting on August 8, 2016 and work-study session of August 22, 2016;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trip;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
 - Brian Doughty – Pupil Support Assistant, WBLAHS – North Campus
Employed by District 624 since 01/06/2015
Effective Date: 08/22/2016
 - Amy Heuer – Pupil Support Assistant, WBLAHS – North Campus
Employed by District 624 since 02/29/2016
Effective Date: 08/04/2016
 - Susan Krueger – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 07/26/2016
Effective Date: 08/10/2016
 - Heather Leider – Pupil Support Assistant, Vadnais Heights Elementary
Employed by District 624 since 09/06/2001
Effective Date: 08/09/2016
 - Amy Lindh – Instructional Assistant, Otter Lake Elementary
Employed by District 624 since 09/21/2015
Effective Date: 08/15/2016
 - Melissa McDonald – Behavior Management Assistant, Matoska International
Employed by District 624 since 09/01/2005
Effective Date: 06/09/2016
 - Nathanael Moore – Bus Aide, Bus Garage
Employed by District 624 since 10/21/2015
Effective Date: 08/12/2016
 - Trisha Olsen – Pupil Support Assistant, Lincoln Elementary
Employed by District 624 since 09/07/2010
Effective Date: 06/09/2016
 - Christopher Olson – Custodian, Lakeaires Elementary
Employed by District 624 since 02/08/2016

Effective Date: 09/14/2016

Shari Records – Assistant Program Leader, Lincoln and Vadnais Heights Elementary, Employed by District 624 since 08/24/1998

Effective Date: 08/26/2016

Rebecca Schuster – Custodian, WBLAHS - North Campus

Employed by District 624 since 07/26/2016

Effective Date: 08/31/2016

Katherine Skillings – Part time Cook, Central Middle School

Employed by District 624 since 09/07/2015

Effective Date: 08/08/2016

Tara Wilcox – Part time Cook, Central Middle School

Employed by District 624 since 09/08/2015

Effective Date: 08/08/2016

➤ **Resignations/Termination – Professional Staff**

Richard Chakolis – Community Education and Recreation Coordinator, District Center, Employed by District 624 since 11/21/2008

Effective Date: 08/31/2016

Graciela Hammeken – Cultural Liaison, District Wide

Employed by District 624 since 08/26/2004

Effective Date: 09/09/2016

➤ **Retirement – Certified Staff**

Dr. Michael Lovett – Superintendent, District Center

Employed by District 624 since 07/01/2008

Effective Date: 06/30/2017

Mary Ellen Schultz – Grade 3 Teacher, Oneka Elementary

Employed by District 624 since 12/10/1990

Effective Date: 08/31/2016

➤ **Full Time Leave Request – Certified Staff**

Charlene Cady – SE Teacher, Central Middle School

Employed by District 624 since 08/23/1984

Effective Date: 2016-2016 School Year

➤ **Change In Continuing Contract – Certified Staff**

Omar Ali – Science Teacher, WBLAHS - North Campus

From .8 FTE to 1.0 FTE

Effective: 2016-2017 School Year

Jason Healy – From Associate Principal/Teacher, Hugo Elementary

To Elementary Principal, Hugo Elementary

Effective: 09/01/2016

Donna Staruck – Speech Clinician, Normandy Park

From .6 FTE to .8 FTE

Effective: 09/01/2016

➤ **Change In Contract – Classified Staff**

Molly Aberg – ELL Assistant, WBLAHS - South Campus and Area Learning Center

From 6.0 / hrs., 4 days per week to 6.0 / hrs., 5 day per week

Effective Date: 2016-2017 School Year

➤ **Change In Contract – Professional Staff**

Matthew Riebow – From Community Education Recreation Programmer to

Youth Recreation and Middle School Sports Coordinator. \$67,000.00 prorated as of start date.

Effective Date: 09/15/2016

➤ **New Personnel – Classified Staff**

Erika Arndt – Pupil Support Assistant, Lincoln Elementary

\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00

Effective Date: 09/05/2016

Michael Carlson – Bus Driver, Bus Garage

\$17.85 / hr., 6.5 hrs. / 184 days \$21,622.30

Effective Date: 08/31/2016

Robert Edwards Iii – Student Supervisor, Area Learning Center

\$18.00 / hr., 6 hrs. / 181 days \$19,548.00

Effective Date: 08/30/2016

Timothy Daniels – Behavior Management Assistant, Willow Lane Elementary

\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00

Effective Date: 09/05/2016

Karri Engstran – Pupil Support Assistant, Otter Lake Elementary

\$18.78 / hr., 6.5 hrs. / 180 days \$21,972.60

Effective Date: 09/05/2016

Laura Gargaro– Part-Time Cook, WBLAHS - North Campus

\$14.50 /hr., 3.75 hrs. / 181 days \$9,841.87

Effective Date: 09/05/2016

Jamie Griefenhagen – Building Assistant, Oneka Elementary

\$16.95 / hr., 4.5 hrs. / 185 days \$14,110.87

Effective Date: 08/30/2016

Jessica Gunnufson – Building Assistant and Playground Supervision, Otter Lake Elementary, \$16.95 / hr., 5.25 hrs. / 185 days \$16,462.68

Effective Date: 09/05/2016

Tammie Hannigan– Part-Time Cook, WBLAHS - North Campus

\$14.50 /hr., 3.5 hrs. / 181 days \$7,873.50

Effective Date: 09/05/2016

Hannah Jackson – Pupil Support Assistant, Otter Lake Elementary

\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00

Effective Date: 09/05/2016

Amy Jacob – Behavior Management Assistant, Vadnais Heights Elementary

\$18.00 / hr., 3hrs. / 180 days \$9,720.00

Effective Date: 09/05/2016

Gail Jakubek– Custodian, WBLAHS - North Campus

\$17.46 /hr. + \$.25 SD, 8.0 hrs. / 213 days \$30,177.83

Effective Date: 09/06/2016

Emily Johnson – EL Assistant, Sunrise Park Middle School

\$17.58 / hr., 6 hrs. / 138 days \$14,556.24

Effective Date: 09/06/2016

Gerard Letendre – Bus Driver, Bus Garage

\$17.85 / hr., 6.33 hrs. / 184 days \$20,801.20

Effective Date: 08/31/2016

Elizabeth Lind – Extended Day Assistant Leader, Oneka Elementary

\$13.98 / hr., 5.5 hrs. / 219 days \$24,492.96

Effective Date: 08/29/2016

Patricia Nadeau – Bus Aide, Bus Garage

\$16.77 / hr., 2.08 hrs. / 172 days \$6,099.25

Effective Date: 09/06/2016

Joleen Nickels – Administrative Assistant - Principal, Central Middle School

\$18.51 / hr., 8 hrs. / 221 days \$32,725.68
Effective Date: 08/24/2016

Mitchell Riebow – Pupil Support Assistant, Sunrise Park Middle School
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/06/2016

Tiffany Ruff – Pupil Support Assistant, Vadnais Heights Elementary
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/06/2016

Sheila Thalhuber– Part-Time Cook, WBLAHS - South Campus
\$14.50 /hr., 3 hrs. / 181 days \$7,873.50
Effective Date: 09/05/2016

Kao Yang – Pupil Support Assistant, Sunrise Park Middle School
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/06/2016

Diana Zahradka – Pupil Support Assistant, WBLAHS - North Campus
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00
Effective Date: 09/06/2016

➤ **New Personnel – Non Affiliated Staff**

Frances Becquer – Response to Intervention Coordinator, Central Middle School,
\$82,240.00 prorated as of start date.
Effective Date: 09/12/2016

Tiffany Lee – Bear Fundamentals Lead Instructor, Lakeaires Elementary
\$15.00 / hr., 7 hrs. / 194 days \$20,370.00
Effective Date: 08/29/2016

Kristi Olness – Bear Fundamentals Lead Instructor, Otter Lake Elementary
\$19.50 / hr., 8 hrs. / 194 days \$30,264.00
Effective Date: 08/29/2016

Elizabeth M Olson – Bear Fundamentals Lead Instructor, Otter Lake Elementary,
\$17.00 / hr., 8 hrs. / 194 days \$26,384.00
Effective Date: 08/29/2016

➤ **New Personnel – Certified Staff**

Katherine Bensen – 1.0 FTE Music Teacher, Oneka and Hugo Elementary
BA +45, Step 3, \$45,987.00
Effective Date: 2016 - 2017 School Year

Toni Brandvold – 1.0 FTE Kindergarten Teacher, Hugo Elementary
BA, Step 1, \$41,425.00
Effective Date: 2016 - 2017 School Year

Jana Buesing – 1.0 FTE Grade 1 Teacher, Lincoln Elementary
BA +15, Step 5, \$47,072.00
Effective Date: 2016 - 2017 School Year

Denise Callen – .3 FTE Spanish Teacher, Sunrise Park Middle School
MA +30, Step 7, \$17,405.10
Effective Date: 2016 - 2017 School Year

Ryan Clark – .4 FTE Physical Education/DAPE, Vadnais, Oneka and Matoska,
MA +15, Step 8, \$23,874.40
Effective: 2016-2017 School Year

Rachel Giese – 1.0 FTE Spanish Teacher, Central Middle School
BA +45, Step 3, \$44,987.00
Effective Date: 2016 - 2017 School Year

Brian Griebenow – 1.0 FTE PE/DAPE Teacher, Hugo and Oneka Elementary
BA, Step 3, \$43,026.00, Effective Date: 2016 - 2017 School Year

Shelly Haddon – 1.0 FTE Spanish Teacher, Lakeaires and Matoska International Elementary

BA +60, Step 7, \$60,660.00

Effective Date: 2016 - 2017 School Year

Clare Kazmierczak – .625 FTE EL Teacher, Hugo and Willow Lane Elementary, MA, Step 10, \$39,254.00

Effective Date: 2016 - 2017 School Year

Matthew Langsdale – Interim Elementary Principal, Otter Lake Elementary

\$102,520.00(Pro-rated on \$120,069.00)

Effective Date: 08/24/2016

Melissa McDonald – 1.0 FTE Special Education Teacher, Willow Lane Elementary

BA +30, Step 1, \$43,160.00

Effective Date: 2016 - 2017 School Year

Emily Mitzelfeldt – .6 FTE Math Teacher, Sunrise Park Middle School

BA +45, Step 1, \$26,415.60

Effective Date: 2016 - 2017 School Year

Emily Mogren – 1.0 FTE Intervention Teacher, Vadnais Heights Elementary

BA, Step 8, \$49,314.00

Effective Date: 2016 - 2017 School Year

Angela Mullen – 1.0 FTE Licensed School Nurse, Birch Lake and Central Middle School

BA, Step 11, \$54,895.00

Effective Date: 2016 - 2017 School Year

Trudy Nodgaard – .8 FTE FACS Teacher, WBLAHS - North Campus

MA, Step 6, \$42,840.80

Effective Date: 2016 - 2017 School Year

Sandra Peters – 1.0 FTE Grade 3 Teacher, Willow Lane Elementary

BA, Step 2, \$42,268.00

Effective Date: 2016 - 2017 School Year

Heather Sandberg – .2 FTE Intervention Teacher, Vadnais Heights Elementary

BA, Step 13, \$11,649.00

Effective Date: 2016 - 2017 School Year

Kimberlee Schenz – 1.0 FTE Licensed School Nurse, Otter Lake and Sunrise

Middle School, MA, Step 4, \$50,152.00

Effective Date: 2016 - 2017 School Year

Huonglan Adina To – 1.0 FTE Grade 1 Teacher, Matoska International

BA, Step 7, \$48,523.00

Effective Date: 2016 - 2017 School Year

➤ **New Personnel – Foreign Exchange Teacher**

Tingting Zhou – Chinese Exchange Teacher, Various Buildings

Stipend \$8,000.00

Effective Date: 09/12/2016 through 06/29/2017

➤ **New Personnel – Long Term Substitute**

Elizabeth Lamb – 1.0 FTE Language Arts Teacher, WBLAHS - South Campus

BA, Step 2, \$42,268.00

Effective Date: 2016-2017 School Year

Katherine Lunde – 1.0 FTE Grade 2 Teacher, Lakeaires Elementary

MA, Step 1, \$45,933.00

Effective Date: 2016-2017 School Year

Megan Majerle – 1.0 FTE Grade 1 Teacher, Hugo Elementary
MA, Step 1, \$45,933.00
Effective Date: 2016-2017 School Year

Roll call vote: all ayes: Newberg, Newmaster, Wilson, Chapman, Fahey, Kimball, Mullin; nays: none. Motion carried.

B. OPEN FORUM

C. INFORMATION ITEMS

1. Career Pathways in the News - ALC Principal Gretchen Harriman and two students, Bailey Haglund and Austin Hanson, reported on the 2016 MN Trades Academy a nine week internship program which included hands-on job experiences in fifteen trades. Bailey and Austin graduated from this program on August 19th. Principal Tim Wald, Teacher Delroy Nyren, and Career Navigator Rich Wessels reported on the construction and manufacturing career pathway programs. On August 30th Tim Wald, Delroy Nyren and student Dexter Pinn participated in a roundtable discussion with U.S. Senator Franken, U.S. Secretary of Labor Thomas Perez, United Way, Century College, and business leaders on workforce training partnerships highlighting the WBLAS innovative programs. In addition to our construction and manufacturing programs, this year an IT program will begin and a health care program is planned for the future.
2. Update from Educational Foundation - President of the Foundation Connie Menne and Director of Development Dawn Hank gave an update on the work of the Foundation. Brosious Grant applications are due October 24th and the Bear Legacy Event is on October 14th at North Oaks Golf Club with further details at www.wblaef.org
3. Opening School Report - District staff reported on work done this summer to help students, staff and families. Preparing students included a new summer school model, Extended school year for eligible students, high school “Boot Camp” to prepare students for dual enrollment courses, transition activities WEB and LINK. Preparing staff included new staff induction and support, district wide staff development, and Convocation. Preparing families included the Elementary Welcome Back Conferences. Updates were provided on system improvements in transportation, facilities, food service, extended day and technology. Opening enrollment numbers were provided. The complete presentation is on the district website.
4. Superintendent’s Report - Acknowledged the work done over the summer by district staff. 2016-17 Activities Calendars are available in print or on the district website. Homecoming week is October 3-8. Available on district Facebook and Twitter are the weekly 62.4 video update on Friday and at 6:24 a.m. each morning district facts. Senior activity passes are available to community members 65 or older for free entry into district events. I look forward to helping every student and staff member experience “our best year ever!” before retiring from my role of Superintendent at the end of June 2017.

Student School Board Representative Bryana Sherrick reported fall sports began after school practice and there are auditions for the fall musical, Mary Poppins. It was a fantastic back to school week.

D. DISCUSSION ITEMS - None

E. OPERATIONAL ITEMS

1. Chapman moved and Kimball seconded to approve the School Board/Superintendent Goals and Strategic Plan Priorities for 2016-17. **Roll call vote: all ayes: Newberg, Newmaster, Wilson, Chapman, Fahey, Kimball, Mullin; nays: none. Motion carried.**
2. Fahey moved and Newmaster seconded to approve the Library Services & Technology Award Mini Grant in the amount of \$1,809.30 as recommended by the administration. **Roll call vote: all ayes: Newberg, Newmaster, Wilson, Chapman, Fahey, Kimball, Mullin; nays: none. Motion carried.**
3. Wilson moved and Kimball seconded to approve the contract with DLR Group for Professional Services Phase I – Facility Assessment and Community Assessment on a lump sum basis of \$16,800, which does not include reimbursable expenses of mileage and printing. **Roll call vote: all ayes: Newberg, Newmaster, Wilson, Chapman, Fahey, Kimball, Mullin; nays: none. Motion carried.**

F. BOARD FORUM - Fahey reported on new after school classes organized by Mike Huerth, WBLAS consultant for Indian Education, which are an Ojibwe Language and Culture class and a math tutoring class. Kimball welcomed the school board student representatives, new staff, returning staff, and the interim Otter Lake Principal Matthew Langsdale. He thanked a recently retired Grade 3 Oneka Elementary teacher for 26 years of service and noted the retirement of the superintendent saying that WBLAS district is very well thought of for innovation and partnerships.

G. ADJOURNMENT – Wilson moved and Newberg seconded to adjourn the meeting at 9:22 p.m. **Voice vote:** all ayes. Motion carried.

Submitted by clerk, Ellen Fahey