

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, July 11, 2016 at 7:00 p.m. in the Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

**A. PROCEDURAL ITEMS**

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey  
Ex-Officio: Michael Lovett, Superintendent of Schools  
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul
3. Pledge of Allegiance
4. Wilson moved and Newmaster seconded to approve the agenda as presented. *Voice vote: all ayes. Motion carried.*
5. Mullin moved and Kimball seconded to approve the consent agenda consisting of:
  - Approval of minutes of regular meeting of June 13;
  - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
  - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - Passage of resolution to approve personnel issues to include:
    - **Resignations/Termination – Classified Staff**  
John Slone – Pupil Support Assistant, TED  
Employed by District 624 since 10/07/2015  
Effective Date: 06/10/2016
    - **Resignations/Termination – Certified Staff**  
Renee Holt – Special Education Teacher, Central Middle School  
Employed by District 624 since 08/24/2011  
Effective Date: 06/10/2016  
Kelly Kennefick – .08 FTE Social Studies Teacher, Central Middle School  
Employed by District 624 since 08/24/2015  
Effective Date: 06/22/2016
    - **Retirement – Certified Staff**  
Ann Merritt – Grade 6 Teacher, Sunrise Park Middle School  
Employed by District 624 since 01/03/2000  
Effective Date: 06/10/2016  
Diane Uecker-Flink – .8 FTE School Nurse, Oneka & Hugo Elementary  
Employed by District 624 since 09/15/1999  
Effective Date: 06/24/2016
    - **Part – Time Leave Request – Certified Staff**  
Pamela Johnstone – Grade 5 Teacher, Lincoln Elementary  
.5 FTE Leave & .5 FTE Digital Learning Specialist  
Effective Date: 2016/2017 School Year
    - **Full – Time Leave Request – Certified Staff**  
Elly Johnson – Kindergarten Teacher, Otter Lake Elementary  
Employed by District 624 since 08/22/2012  
Effective Date: 2016/2017 School Year
    - **Change In Contract – Classified Staff**  
Cheryl Boncher – Clerical Unit, Willow Elementary  
From Building Support Technician, 5 hours per day, 185 days, \$16,317  
To Field Technician – Level I, 8 hours per day, 185 days, \$32,249  
Effective Date: 2016 - 2017 School Year

Penny Dally – Clerical Unit, Vadnais Heights Elementary  
From Building Support Technician, 4.25 hours per day, 185 days, \$16,195  
To Field Technician – Level I, 4 hours per day, 185 days, \$17,020  
Effective Date: 2016 - 2017 School Year

Jennifer Durand – Clerical Unit, Oneka Elementary  
From Building Support Technician, 7.5 hours per day, 185 days, \$25,891  
To Field Technician – Level I, 8 hours per day, 185 days, \$32,249  
Effective Date: 2016 - 2017 School Year

Nicole Kendell – Clerical Unit, Lincoln Elementary  
From Building Support Technician, 5.75 hours per day, 185 days, \$19,850  
To Field Technician – Level I, 8 hours per day, 185 days, \$32,249  
Effective Date: 2016 - 2017 School Year

Nicole Lavalley – Clerical Unit, Matoska Elementary  
From Building Support Technician, 5.5 hours per day, 185 days, \$18,987  
To Field Technician – Level I, 8 hours per day, 185 days, \$32,249  
Effective Date: 2016 - 2017 School Year

Cheryl Lanigan – Clerical Unit, Sunrise Park Middle School  
From Building Support Technician, 7 hours per day, 185 days, \$25,149  
To Field Technician – Level I, 8 hours per day, 185 days, \$33,448  
Effective Date: 2016 - 2017 School Year

Nicole Schmid – Clerical Unit, Hugo Elementary  
From Building Support Technician, 4.5 hours per day, 185 days, \$14,685  
To Field Technician – Level I, 4 hours per day, 185 days, \$16,125  
Effective Date: 2016 - 2017 School Year

Jacqueline Shelstad – Clerical Unit, High School – North Campus  
From Building Support Technician, 6 hours per day, 185 days, \$21,556  
To Field Technician – Level I, 8 hours per day, 185 days, \$26,122  
Effective Date: 2016 - 2017 School Year

➤ **Change In Contract – Non-Affiliated**

James Marier – From Clerical Unit, Building Support Technician, Central Middle School  
To Non-Affiliated, Level II Field Technician, District Wide \$53,500  
Effective Date: 07/01/2016

➤ **Change In Contract – Classified Staff**

Nicholas Marty – Lincoln Elementary  
From 1.0 FTE Grade 5 Teacher  
To .5 FTE Grade 5 Teacher & .5 FTE Digital Learning Specialist  
Effective Date: 2016 - 2017 School Year

Luanne Oklobzija – Otter Lake Elementary  
From 1.0 FTE Grade 3 Teacher  
To 1.0 FTE Digital Learning Specialist  
Effective Date: 2016 - 2017 School Year

Shannon Treichel – High School – North Campus  
From 1.0 FTE Spanish Teacher  
To .4 FTE Digital Learning Specialist & .6 FTE Spanish Teacher  
Effective Date: 2016 - 2017 School Year

- **Temporary Change In Contract – Certified Staff**  
Vanseea Schulte – School Social Worker, Vadnais Heights Elem. & Sunrise Park Middle School  
 From .6 FTE to 1.0 FTE  
 Effective Date: 2016 - 2017 School Year
- **New Personnel – Classified Staff**  
Charles Archer – Pupil Support Assistant, Sunrise Park Middle School  
 \$18.00 / hr., 6.5 hrs. / 180 days \$21,060  
 Effective Date: 09/06/2016  
Bethany Holmes – Nurse Paraprofessional, Birch Lake Elementary  
 \$18.52 / hr., 8.0 hrs., / 180 days \$26,668  
 Effective Date: 09/06/2016
- **New Personnel – Non Affiliated Staff**  
Juan Pujols – Level II Field Technician, District Wide  
 \$58,000  
 Effective Date: 07/01/2016
- **New Personnel – Professional Staff**  
Kate Andersen – Early Childhood Education Supervisor, Normandy, Hugo and Tamarack  
 \$90,023 (pro-rated on \$94,000)  
 Effective Date: 07/18/2016
- **New Personnel – Certified Staff**  
Allison Berglin – Special Education Teacher, High School – North Campus  
 BA, Step 7 \$48,523  
 Effective Date: 2016 - 2017 School Year  
Angela Batterman – .8 FTE Music Teacher, Birch Lake & Otter Lake Elementary  
 BA, Step 2 \$33,814  
 Effective Date: 2016 - 2017 School Year  
Brooke Brown – .8 FTE Language Arts Teacher, High School – North Campus  
 BA, Step 1 \$33,140  
 Effective Date: 2016 - 2017 School Year  
Sandra Burton – .6 French & .4 Language Arts Teacher, Sunrise Park Middle School  
 BA, Step 5 \$45,960  
 Effective Date: 2016 - 2017 School Year  
Amy Carney – Media Specialist, High School – North Campus  
 MA+15, Step 13 \$74,619  
 Effective Date: 2016 - 2017 School Year  
Ryan Clark – .7 FTE Digital Learning Specialist  
 MA+15, Step 8 \$41,780  
 Effective Date: 2016 - 2017 School Year  
Sally Heinzen – Intervention Teacher, Birch Lake Elementary  
 MA, Step 6 \$53,551  
 Effective Date: 2016 - 2017 School Year  
Ryan Heyer – Kindergarten Teacher, Hugo Elementary  
 BA, Step 5 \$45,960  
 Effective Date: 2016 - 2017 School Year  
Barbara Pletsch – .5 FTE Intervention Teacher, Birch Lake Elementary  
 BA, Step 9 \$25,379  
 Effective Date: 2016 - 2017 School Year

Kassie Shook – Grade 1 Teacher, Birch Lake Elementary  
MA+45, Step 13 \$77,913

Effective Date: 2016 - 2017 School Year

Abby Stensrud – Spanish Teacher, Sunrise Park Middle School  
MA, Step 5 \$51,901

Effective Date: 2016 - 2017 School Year

➤ **New Long Term Substitute – Certified Staff**

Emily Pederson – Kindergarten Teacher, Otter Lake Elementary  
BA, Step 2 \$42,268

Effective Date: 2016 - 2017 School Year

**Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey.  
Nays: none. Motion carried.**

**B. PUBLIC FORUM** – no one spoke.

**C. INFORMATION ITEMS**

1. Superintendent's Report - Please visit the White Bear Lake Area Schools booth at Marketfest from 6 - 9 p.m. on Thursdays through July 28 in downtown White Bear Lake. We have pencils, decals, kids' games and information to share. The District received the following awards from the National School Public Relations Association: Award of Honorable Mention for Room at the Table article and the 62.4 second weekly update videos; Award of Merit for Digital Access Initiative video and Personalized Welcome to Kindergarten videos; Award of Excellence for 2013-14 Annual Report and 2014-15 Update and 2015-16 Activities Calendar. Summer school and Extended Day programs are currently taking place. Activities such as sports camps, art lessons, and enrichment classes are also taking place throughout the district. The Building Operations crew is hard at work with landscaping, roofing and special projects. New lockers are being installed at Central Middle School, South Campus gymnasium floor is being replaced, and Sunrise Park Middle School tennis courts are being resurfaced with pickle ball lines added.

**D. DISCUSSION ITEMS** - none

**E. OPERATIONAL ITEMS**

1. Fahey moved and Kimball seconded to approve the agreement with First Student, Inc. for student transportation services for two years commencing August 1, 2016 and ending July 31, 2018, with an option to extend for an additional two years, consistent with Minnesota Statutes 2015, Section 123B.52, Subds. 1 and 3. **Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.**
2. Chapman moved and Wilson seconded to approve the 10-year Long-Term Facility Maintenance Plan as recommended. **Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.**
3. Wilson moved and Mullin seconded to approve the 2016-17 Resolution for Membership in the Minnesota State High School League. **Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.**
4. Mullin moved and Newmaster seconded to approve Sara Paul, Assistant Superintendent for Teaching & Learning; Dr. Wayne Kazmierczak, Assistant Superintendent for Finance & Operations, and Dr. Michael Lovett, Superintendent as Identified Officials with Authority

as required by the Minnesota Department of Education. **Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.**

5. Chapman moved and Fahey seconded to approve the School Board Meeting Dates for 2017-18. **Voice vote: all ayes. Motion carried.**
6. Wilson moved and Kimball seconded to approve the proposed 2016-17, 2017-18, and 2018-19 Master Agreement with the School Nutrition Association representing the food and nutrition employees of White Bear Lake Area Schools by passing the following resolution.

RESOLUTION: WHEREAS, the parties have reached a tentative agreement on the 2016-17, 2017-18, and the 2018-19 Contract;

WHEREAS, the group has ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2016-2019 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

**Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.**

7. Newmaster moved and Chapman seconded to approve the amendment to agreement between Ramsey County and White Bear Lake Area Schools for election services from January 1, 2017 through December 31, 2020. **Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.**
8. Wilson moved and Kimball seconded to accept bid for the South Campus stadium press box replacement project submitted by Seating & Athletic Facility Enterprises in the amount of \$214,574. **Roll call vote: ayes, Kimball, Newberg, Newmaster, Wilson, Fahey. Nays: Mullin, Chapman. Motion carried.**
9. Kimball moved and Chapman seconded to approve the following school board policies as recommended by the Policy Committee and Cabinet:
  - a. Policy 102, Equal Educational Opportunity
  - b. Policy 413, Harassment and Violence
  - c. Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse**Voice vote: all ayes. Motion carried.**

**F. BOARD FORUM** - Wilson reported that the White Bear Lake Area Educational Foundation will be holding a fundraiser on Friday, October 14, 2016 from 7 - 10 p.m. at the North Oaks Golf Club. Tickets are \$75 and more information will be available on the foundation website at [www.wblaef.org](http://www.wblaef.org) Kimball welcomed new staff and thanked two recent retirees for their years of service. Marisa Vette and Stephanie Crock were recognized for their work resulting in awards from the National School Public Relations Association. Kimball also requested that not all tennis courts at Sunrise have pickle ball lines because it can be confusing for some tennis players.

**G. ADJOURNMENT** - Wilson moved and Newberg seconded to adjourn the meeting at 7:50 p.m. **Voice vote: all ayes. Motion carried.**

Submitted by clerk, Ellen Fahey