

White Bear Lake Area Schools	White Bear Enrollment Office 4855 Bloom Ave White Bear Lake, MN 55110 651-407-7674	White Bear Lake Area Schools Intra District Transfer Form	
Please complete this form if you are requesting that your student attend a school in White Bear Lake that is located outside your home boundary.			
Parent/ Guardian Name (Last, First, M.I.)		Home Phone	Work Phone
Parent/Guardian Address		City/State/Zip Code	
Student Legal Name (Last, First, M.I.)		Grade	Date of Birth
Home School Name		Requested School Name	Start Date
Reason for Request:			

Students are assigned to a school based on established boundaries. Transportation will be provided for those who attend a daycare facility under the following guidelines.

- Student will be transported from a daycare facility to a WBL school within at the daycare's established boundary.
- Students must always be picked up or dropped off at the same location.

<input type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED
At this time, the district is unable to approve your request for the following reason(s):			
_____ Lack of capacity in a building			
_____ Lack of capacity in a program			
_____ Lack of capacity in a classroom			
Signature of School Principal		Date	
Administrator/Designee		Date	
Please note that you are responsible for your child's transportation to and from school unless your child attends a daycare in the school's boundary area. See daycare guidelines above. If you have any questions regarding transportation, please call 651-407-7538.			
Please return this form to: White Bear Lake Enrollment Office 4855 Bloom Ave White Bear Lake, MN 55110			
OR your child's school			
If you have any other questions not related to transportation, please call Stephanie Thorstad at 651-407-7674 or via email at: stephanie.thorstad@isd624.org.			