

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, November 14, 2016** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Wilson, Chapman, Fahey, Kimball, Newberg, Newmaster; absent Mullin.
Ex-Officio: Michael Lovett, Superintendent of Schools
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Maurer, Paul, Vette
3. Pledge of Allegiance
4. Wilson moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
6. Kimball moved and Chapman seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting on October 10, 2016, and work-study session of October 24, 2016;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trips;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
 - Kris Andrea – Part-Time Cook, Sunrise Park Middle School
Employed by District 624 since 10/05/2015
Effective Date: 10/21/2016
 - Bernel Antell – Custodian, Normandy Park and Sunrise Park Middle School
Employed by District 624 since 08/07/2000
Effective Date: 11/02/2016
 - Tania Betances – Part-time Cook, Central Middle School
Employed by District 624 since 09/06/2016
Effective Date: 11/03/2016
 - Florence Ferguson – Transportation Coordinator/Dispatch Specialist, Bus Garage
Employed by District 624 since 05/02/2016
Effective Date: 11/28/2016
 - Molly Lund – Activity Leader, Birch Lake Elementary
Employed by District 624 since 09/08/2014
Effective Date: 11/11/2016
 - Tari Nadeau – Part-time Cook, Sunrise Park Middle School
Employed by District 624 since 01/02/2003
Effective Date: 09/06/2016
 - Kathleen Swoboda – Pupil Support Assistant, Central Middle School
Employed by District 624 since 09/05/2000
Effective Date: 09/06/2016
 - **Resignations/Termination – Certified Staff**
 - Michelle Shelp – Physical Education Teacher, WBLAHS – South Campus
Employed by District 624 since 08/24/1998
Effective Date: 08/29/2016

Lisa Switzer – Curriculum and Program Development Coordinator, District Center

Employed by District 624 since 02/06/2004

Effective Date: 08/29/2016

➤ **Retirement – Certified Staff**

Louann Benson – Language Arts Teacher, Sunrise Park Middle School

Employed by District 624 since 08/24/1998

Effective Date: 01/27/2017

Karen Poppa – 5th Grade Teacher, Otter Lake Elementary

Employed by District 624 since 08/26/1985

Effective Date: 06/09/2017

➤ **Part Time Leave Request – Certified Staff**

Amy Sarribovre – Mathematics Teacher, Sunrise Park Middle School

.2 FTE Leave (Position .7 FTE)

Effective Date: 10/24/2016

➤ **Full Time Leave Request – Classified Staff**

John Farmer – Pupil Support Assistant, Sunrise Park Middle School

Employed by District 624 since 09/03/2013

Effective Date: 11/01/2016

➤ **Full Time Leave Request – Certified Staff**

Nikole Reineccius – 3rd Grade Teacher, Oneka Elementary

Employed By District 624 Since 08/21/2013

Effective Date: September 13, 2016 – December 8, 2016

Vanessa Schulte – Social Worker, Vadnais Elementary And Sunrise Park Middle School

Employed By District 624 Since 02/29/2016

Effective Date: August 31, 2016 – October 10, 2016

Erin Stumo – Language Arts Teacher, WBLAHS – North Campus

Employed by District 624 since 08/20/2014

Effective Date: September 16, 2016 – November 29, 2016

➤ **Extra Assignment – Certified Staff**

Shelly Kelber – .2 FTE Mathematics Teacher, Sunrise Park Middle School

MA+30, Step 13, \$12,802.30

Effective: 10/31/2016

➤ **New Personnel – Classified Staff**

Laurie Cincotta – Pupil Support Assistant, Central Middle School

\$18.00 /hr., 6.5 hrs. / 150 days \$17,550.00

Effective Date: 10/17/2016

Barbra Darwin – Program Assistant Leader, Oneka Elementary

\$13.44 /hr., 2.5 hrs. / 184 days \$6,182.40

Effective Date: 10/17/2016

Jessica Ebert – Pupil Support Assistant, Otter Lake Elementary

\$18.00 /hr., 6.5 hrs. / 137 days \$16,029.00

Effective Date: 11/07/2016

Christopher Gorski – Bus Driver, Otter Bus Garage

\$17.85 /hr., 6.33 hrs. / 184 days \$20,801.20

Effective Date: 08/31//2016

Nicole Krinke – Pupil Support Assistant, Sunrise Park Middle School

\$18.00 /hr., 6.5 hrs. / 150 days \$17,550.00

Effective Date: 10/17/2016

Chad Lowell – Custodian, Lakeaires Elementary
\$17.46 /hr. + \$.25 SD, 8.0 hrs. / 184 days \$26,069.11
Effective Date: 10/17/2016

Savannah Mans – Instructional Assistant, Otter Lake Elementary
\$17.58 /hr., 6.5 hrs. / 157 days \$17,940.39
Effective Date: 10/06/2016

Joan Mellgren – Program Assistant Leader, Lakeaires Elementary
\$13.44 /hr., 2.75 hrs. / 189 days \$6,985.44
Effective Date: 10/10/2016

Lindsay Nicklason – Pupil Support Assistant, Otter Lake Elementary
\$18.00 /hr., 6.5 hrs. / 150 days \$17,550.00
Effective Date: 10/17/2016

Bradley Therres – Custodian, WBLAHS – South Campus
\$17.46 /hr. + \$.25 SD, 8.0 hrs. / 192 days \$27,202.55
Effective Date: 10/05/2016

Emma Worthley – Pupil Support Assistant, Otter Lake Elementary
\$18.00 /hr., 6.5 hrs. / 137 days \$16,029.00
Effective Date: 11/07/2016

➤ **New Personnel – Non-Affiliated**

Ariana Babcock – Communications Specialist, District Center
\$31,346.15 (Pro-rated in \$50,000.00)
Effective Date: 11/15/2016

Marcus Horowicki – Campus Security, WBLAHS – South Campus
\$15.25 /hr., 7.5 hrs. / 137 days \$15,669.37
Effective Date: 11/07/2016

Travis Rosauer – Theater Technician, District Wide
\$20.00 /hr., 8.0 hrs / 169 days \$27,040.00
Effective Date: 11/07/2016

➤ **New Personnel – Certified Staff**

Julie Martin – Special Education Teacher, Homebound/Home-Based
MA, Step 3, .2 FTE, \$7,784.40
Effective Date: 01/24/2016

➤ **New Personnel – Long Term Substitute**

Grace Johnson – Language Arts Teacher, WBLAHS – North Campus
MA, Step 4, \$12,901.68
Effective Date: 09/16/2016 through 11/29/2016

Leigh Mills – 3rd Grade Teacher, Oneka Elementary
BA, Step 13, \$18,314.46
Effective Date: 09/14/2016 through 12/09/2016

Kelly Ross – Mathematics Teacher, Central Middle School
BA, Step 1, \$5,551.80
Effective Date: 10/17/2016 through 11/22/2016

*Roll call vote: ayes, Wilson, Chapman, Fahey, Kimball, Newberg, Newmaster; nays, none.
Motion carried.*

B. INFORMATION ITEMS

1. A Supercalifragilisticexpialidocious Update

Director Ms. Suoja presented students Patrick Timmons, Bre Churchill, Camry Peirce and Ryan Krall sang songs from the fall musical “Mary Poppins”.

2. Superintendent's Report

The Girls and Boys Cross Country Teams and the Middle and High School Cheer Teams were recognized before the meeting. Assemblies and ceremonies were held to honor Veterans Day. Hmong veterans were honored as part of the ceremony at Vadnais Heights Elementary. Parent conferences will be held on November 21 and 22. Rotary exchange visitors from Russia visited the district to learn about our special education, environmental and service programs. Emergency School Closing Notifications will be sent to parents by phone message and email, posted on the district homepage, Facebook, and Twitter. Link to a video with this information is on the district website.

C. DISCUSSION ITEMS

1. Presentation on 2015-16 Audit Report

Mr. Jim Eichten from the auditing firm of Malloy, Montague, Karnowski, Radosevich and Co., P.A. (MMKR) presented the fiscal year 2016 audio report. The report and presentation is available on the district website.

2. First Reading of School Board Policies:

- a) Policy 206, Public Participation in Board Meetings
- b) Policy 525, Violence Prevention
- c) Policy 701, Establish and Adoption of Budget
- d) Policy 701.1, Modification of School District Budget
- e) Policy 702, Accounting
- f) Policy 805, Waste Reduction & Recycling

The policies listed above had a first reading and will be placed on the Board agenda for December for action.

D. OPERATIONAL ITEMS

1. Chapman moved and Wilson seconded to accept the audit report for fiscal year 2016 as presented by Mr. Jim Eichten from MMKR, the District's independent auditor. **Roll call voted: ayes, Wilson, Chapman, Fahey, Kimball, Newberg, Newmaster; nays, none. Motion carried.**

2. Wilson moved and Kimball seconded to approve the District's health insurance premium rates effective January 1, 2017 as presented.

Plan	Single	Family
\$25 Copay	\$750	\$1,950
\$2000/\$400 HRA	\$630	\$1,638
\$500 Deductible	\$662	\$1,721

Roll call voted: ayes, Wilson, Chapman, Fahey, Kimball, Newberg, Newmaster; nays, none. Motion carried.

3. Fahey moved and Newmaster seconded to approve the course proposals, modifications and deletions as presented. **Voice vote: all ayes; nays, none. Motion carried.**

4. Wilson moved and Chapman seconded to accept the Ryan Art Grants totaling \$3,898 from the White Bear Lake Education Foundation. ***Roll call voted: ayes, Wilson, Chapman, Fahey, Kimball, Newberg, Newmaster; nays, none. Motion carried.***
5. Wilson moved and Newmaster seconded to approve the policies listed below as recommended by the Policy Committee and Cabinet.
 - a. Policy 101, Legal Status of the School District
 - b. Policy 406, Public and Private Personnel Data
 - c. Policy 508, Extended School Year for Certain Students with Individualized Education Programs
 - d. Policy 522, Student Sex Nondiscrimination
 - e. Policy 721, Uniform Grant guidance Policy Regarding Federal Revenue Sources
 - f. Policy 807, Health and Safety

Roll call voted: ayes, Wilson, Chapman, Fahey, Kimball, Newberg, Newmaster; nays, none. Motion carried.

- E. **BOARD FORUM** - Newmaster reported on the National Adoption Day celebration Nov. 19th at the District auditorium. Korean Holiday market 2-5 pm and performance of Korean music and dance at 3 pm. Fahey reported Willow Lane Elementary has a GoFundMe page NewPlayground4WillowKids with a link on their PTO website. Willow is developing a community garden and partnering with the Jeffers Foundation on environmental education. Kimball reported the WBLAEF Gala was a success and thanked two retiring teachers for their service.
- F. **ADJOURNMENT** - Wilson moved and Newberg seconded to adjourn the meeting at 8:12 p.m. ***Voice vote: all ayes. Motion carried.***

Submitted by: Ellen Fahey, Clerk