

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, October 10, 2016** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

**A. PROCEDURAL ITEMS**

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Newmaster, Wilson, Chapman, Fahey, Kimball, Mullin, Newberg  
Ex-Officio: Michael Lovett, Superintendent of Schools  
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Maurer, Paul, Vette  
Student School Board Representative: Sherrick
3. Pledge of Allegiance
4. Chapman moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
6. Wilson moved and Kimball seconded to approve the consent agenda consisting of:
  - Approval of minutes of regular meeting on Septebmer12, 2016, special meeting on September 26, 2016, and work-study session of September 26, 2016;
  - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
  - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - Approve field trips;
  - Passage of resolution to approve personnel issues to include:
    - **Resignations/Termination – Classified Staff**  
Stephanie Crock – Communications Specialist, District Center  
Employed by District 624 since 02/02/2015  
Effective Date: 10/13/2016  
Nichole Pax – Program Assistant Leader, Lakeaires Elementary  
Employed by District 624 since 12/11/2015  
Effective Date: 08/26/2016  
Scott Pederson – Bus Driver, Bus Garage  
Employed by District 624 since 02/16/2016  
Effective Date: 09/28/2016  
Ryan Rud – Pupil Support Assistant, Otter Lake Elementary  
Employed by District 624 since 09/03/2013  
Effective Date: 10/07/2016
    - **Resignations/Termination – Certified Staff**  
Lindsey Mulhausen – Special Education Teacher, Willow Lake Elementary  
Employed by District 624 since 09/03/2013  
Effective Date: 07/28/2016
    - **Retirement – Classified Staff**  
Alysia Buckingham – Pupil Support Assistant, Central Middle School  
Employed by District 624 since 11/13/1995  
Effective Date: 10/07/2016
    - **Full Time Leave Request – Certified Staff**  
Sara Martin – Language Arts Teacher, WBLAHS – South Campus  
Employed by District 624 since 08/22/2012  
Effective Date: 2016 – 2017 School Year

- **Change In Continuing Contract – Certified Staff**  
Denise Callen – Spanish Teacher, Sunrise Park Middle School  
 From .3 FTE to .4 FTE  
 Effective: 2016-2017 School Year
- **New Personnel – Classified Staff**  
Melanie Crawley – Pupil Support Assistant, WBLAHS – North Campus  
 \$18.00 / hr., 5.25 hrs. / 165 days \$15,592.50  
 Effective Date: 09/26/2016  
Amy Lewellen-Contreras – Pupil Support Assistant, Transition Education Center  
 \$18.00 / hr., 5.5 hrs. / 165 days \$16,335.00  
 Effective Date: 09/26/2016  
Nancy Mullen – Part Time Cook, Central Middle School  
 \$14.50 / hr., 3.5 hrs. / 162 days \$8,221.50  
 Effective Date: 09/30/2016  
Shraddha Pingale – Assistant Program Leader, Otter Lake Elementary  
 \$13.44 / hr., 2.5 hrs. / 194 days \$6,518.40  
 Effective Date: 10/03/2016  
Linda Triplett – Assistant Program Leader, Otter Lake Elementary  
 \$13.44 / hr., 2.75 hrs. / 204 days \$7,539.84  
 Effective Date: 09/19/2016  
Lucy Willingham – Assistant Program Leader, Otter Lake Elementary  
 \$13.44 / hr., 4.5 hrs. / 192 days \$11,612.16  
 Effective Date: 10/05/2016  
Polo Yee – Program Aide, Birch Lake Elementary  
 \$12.53 / hr., 2.5 hrs. / 193 days \$6,045.72  
 Effective Date: 10/04/2016
- **New Personnel – Non Affiliated Staff**  
Mariel Culhane – Federal and State Grant Coordinator, District Center  
 \$86,000.00  
 Effective Date: 10/03/2016
- **Long Term Substitute – Classified Staff**  
Libby Beytien-Carlson – Instructional Assistant, Matoska International  
 \$17.58 / hr., 6.0 hrs. / 160 days \$16,876.80  
 Effective Date: 10/03/2016 through 06/08/2017  
Lisa Esboldt – Instructional Assistant, Matoska International  
 \$17.58 / hr., 6.0 hrs. / 180 days \$18,986.40  
 Effective Date: 09/05/2016 through 06/08/2017

*Roll call vote: ayes, Newmaster, Wilson, Chapman, Fahey, Kimball, Mullin, Newberg. Nays, none. Motion carried.*

- B. PUBLIC FORUM** – Nancy Bernstein spoke on behalf of the Regular Ed. PreSchool Teachers describing the work they do, how they are compensated, and their request to be included on the Teacher Master Contract.

Andrew Adams III spoke on changing the ISD 624 calendar/policy from acknowledging Columbus Day to acknowledging Indigenous Peoples Day.

**C. INFORMATION ITEMS**

1. Recognition of Finance Awards – Dr. Kazmierczak presented the Board chair with the Association of School Business Officials (ASBO) and the Government Finance Officers

Association (GFOA) award. This was our sixteenth consecutive year be honored with these awards. Dr. Kazmierczak thanked Mary Vaske, District Controller, Lee Lor, Accountant, and others for their hard word.

2. Superintendent's Report - Sixteen students from Germany are here for a three week visit as part of the German-American Partnership Program. In June WBLAHS students will visit Germany. Teachers Karla Booth and Caroline Waskow facilitate the program. Fifty Central Middle School students were inducted into the National Junior Honor Society. Last week students at North Campus and both Middle Schools participated in "Kindness in Chalk" writing positive sidewalk messages to begin October as Bullying Awareness Month. Friday October 14 is the Harvest Bowl football game. Bring three or more non-perishable food items to donate to the food shelf as admission. At the game alumni Andrea Peterson and Jon Anderson will be inducted into the Athletic Hall of Fame. The Bear Legacy fundraising event will take place at North Oaks Country Club on Friday October 14. Wear orange Wednesday October 19 in honor of Unity Day for National Bullying Prevention Month. Tickets for the WBLAHS musical, Mary Poppins, will be available Oct. 14 on the district website. Cast and crew will hold a fundraiser the morning of Saturday Nov. 5 at the North Campus cafeteria. Homecoming week was a success with more than 1000 students attending the dance. Student representative report - The theme for homecoming dance was Alice in Wonderland and the spirit days centered around this theme. The cheerleading program had a clinic for K-5 students inviting them to cheer at the game with 112 students participating. Junior and Senior class officers have been named and the yearbook team is hard at work. The membership of the student culture club has grown providing students an opportunity to learn about different cultures.

#### **D. DISCUSSION ITEMS**

1. World's Best Workforce Report on Academic Measures - Assistant Superintendent for Teaching and Learning Sara Paul reported on School Board responsibilities to comply with State requirements of the WBWF legislation. Assessment coordinator Brian Morris was available to answer questions. The complete presentation is on the district website.
2. First Reading of School Board Policies:
  - a. Policy 101, Legal Status of the School District
  - b. Policy 406, Public and Private Personnel Data
  - c. Policy 508, Extended School Year for Certain Students with Individualized Education Programs
  - d. Policy 522, Student Sex Nondiscrimination
  - e. Policy 721, Uniform Grant guidance Policy Regarding Federal Revenue Sources
  - f. Policy 807, Health and Safety

George Kimball and Janet Newberg, members of the Policy Committee, provided information on the policies for first reading to ensure that Board members understood what changes were made to these policies. These six policies will be on the agenda in November for action.

#### **E. OPERATIONAL ITEMS**

1. Wilson moved and Newmaster seconded to authorize Hazel Reinhardt Consulting Services to proceed with an enrollment and housing study as specified in the August 30, 2016 proposal. **Roll call vote: ayes, Newmaster, Wilson, Chapman, Fahey, Kimball, Mullin, Newberg. Nays, none. Motion carried.**

2. Closed Meeting and Action on Proposed Settlements.

The meet was closed at 8:10 p.m. as permitted by the attorney client privilege Minnesota Statute 13D.05.Subdivision 3(b) to discuss possible settlement of litigation/claims alleged against the school district.

The meeting was called back together at 9:00 p.m. The Board chair explained that the closed session was an opportunity to talk to District Counsel about the two proposed settlements.

Settlement #1 - Wilson moved and Newmaster seconded to approve the Settlement Agreement between ISD 624 and Susan Ann Arthaud for the sum of \$40,000.

**Roll call vote: ayes: Newmaster, Wilson, Chapman, Fahey, Newberg; nays: Kimball; Abstain: Mullin. Motion carried.**

Settlement #2 - Kimball moved and Wilson seconded to approve the Settlement Agreement between ISD 624 and Dwayne Nabors for the sum of \$16,900.

**Roll call vote: ayes: Newmaster, Wilson, Chapman, Fahey, Newberg; nays: none; Abstain: Mullin. Motion carried.**

- F. BOARD FORUM - -** Wilson reported the WBLAEF Bear Legacy event is Friday October 14 and on the same day the MN Laborers Union has its annual Construction Industry Open House. Contact Wilson or Mullin for more information. Mullin reported on Friday October 14 Journey Home MN will hold its Opening Doors Gala at Vadnais Heights Commons. Contact him for more information. Kimball welcomed new staff, thanked Pupil Support Assistant, Alysia Buckingham, for 21 years of service, and is looking forward to the WBLAHS Fall Musical, Mary Poppins. He can say Supercalifragilisticexpialidocious backwards!
- G. ADJOURNMENT -** Wilson moved and Newberg seconded to adjourn the meeting at 9:07 p.m. **Voice vote: all ayes. Motion carried.** Submitted by: Ellen Fahey, clerk