

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A special meeting of the White Bear Lake Area School Board was held on **Tuesday, November 22, 2016** at 6:00 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

Call to order - Newberg called the meeting to order at 6:00 p.m.

Roll Call - Present: Chapman, Fahey, Kimball, Mullin (left at 8:00pm), Newberg, Newmaster, Wilson

B. DISCUSSION ITEMS

1. Sandy Gundlach from the Minnesota School Boards Association conducted a workshop for board members on "Finding the Right Superintendent". The workshop topics included: whether to use a consultant, how to work with a consultant, setting a timeline, developing qualifications, involving stakeholders and the media, dealing with internal candidates, legal pitfalls, conducting a site visit, and interview dos and don'ts.

C. ADJOURNMENT - Wilson moved and Newberg seconded to adjourn the meeting at 8:40 p.m.

Submitted by: Ellen Fahey, Clerk