

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on Monday, August 14, 2017 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman Absent: Kimball
Ex-Officio: Dr. Wayne Kazmierczak
Cabinet: Cooper, Daniels, Garrison, Maurer, Paul, Vette, Wald
3. Pledge of Allegiance
4. Mullin moved and Newmaster second to approve the agenda as presented. Voice vote: All ayes. Motion carried.
5. Chapman moved and Wilson second to approve the consent agenda consisting of:
 - Approval of minutes for work-study session of July 10 and regular meeting minutes of July 10, 2017;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Correspondence
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trips; and
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
 - Julianna Gamboni – Program Assistant Leader, Oneka Elementary
Employed by District 624 since 01/03/2017
Effective Date: 08/25/2017
 - Jason Levin – Regular Part Time Cook, WBLAHS – North Campus
Employed by District 624 since 10/23/2014
Effective Date: 07/30/2017
 - Carrie Papillon – Administrative Assistant, Sunrise Park Middle School
Employed by District 624 since 01/03/2017
Effective Date: 07/11/2017
 - Lisa Pasqualini – Regular Part Time Cook, Lakeaires Elementary
Employed by District 624 since 01/14/2008
Effective Date: 07/28/2017
 - Mitchell Riebow – Pupil Support Assistant, Sunrise Park Middle School
Employed by District 624 since 09/06/2016
Effective Date: 08/08/2017
 - **Resignations/Termination – Certified Staff**
 - Amanda Banick – Mathematics Teacher, Area Learning Center
Employed by District 624 since 08/22/2012
Effective Date: 08/01/2017
 - Sunny Brysch – .6 FTE American Sign Language Teacher, WBLAHS – North Campus
Employed by District 624 since 08/24/2015
Effective Date: 07/31/2017
 - Sally Heinzen – Intervention Teacher, Birch Lake Elementary
Employed by District 624 since 08/22/2016

Effective Date: 07/24/2017

Kimberlee Schenz – Licensed School Nurse, Otter Lake and Sunrise Middle School

Employed by District 624 since 08/22/2016

Effective Date: 06/09/2017

Michelle Storlie – Grade 2 Teacher, Birch Lake Elementary

Employed by District 624 since 8/21/2017

Effective Date: 08/21/17

➤ **Retirement – Classified Staff**

Julie Bently – Part Time Cook, Sunrise Park Middle School

Employed by District 624 since 03/13/1995

Effective Date: 08/04/2017

Kim Mortensen – Part Time Cook, Sunrise Park Middle School

Employed by District 624 since 12/01/1994

Effective Date: 08/01/2017

Debra Vaughn – Satellite Manager, Oneka Elementary

Employed by District 624 since 01/25/2000

Effective Date: 07/21/2017

➤ **Retirement – Non-Affiliated**

Mary Vaske – Controller, District Center

Employed by District 624 since 08/24/1998

Effective Date: 07/31/2017

➤ **Full Time Leave – Certified**

Wendy Hoernemann – Science Teacher, WBLAHS – North Campus

Employed by District 624 since 08/23/1999

Effective Date: 2017/2018 School Year

➤ **Change In Assignment – Classified**

Tracy Kramlinger – From Assistant Head Cook, Central Middle School

To Satellite Manager, Oneka Elementary

Effective Date: 09/04/2017

Lee Lor – From Accountant, Non-Affiliated, \$53,060.00

To Finance Specialist, Confidential Employee, Step 2, \$59,529.60

Effective Date: 07/01/2017

Xue Xiong – Administrative Assistant-Building Assistant, District Center-Community Services

From 144 days, 5 hrs. per day to 188 days, 8 hrs. per day

Effective Date: 08/01/2017

➤ **Change In Assignment – Certified Staff**

Denise Callen – Spanish Teacher, Sunrise Park Middle School

From . 4 FTE to 1.0 FTE

Effective Date: 2017/2018 School Year

Kristi Olness – From Bear Fundamentals Program Lead Instructor, Otter Lake Elementary

To Kindergarten Teacher, Otter Lake Elementary

BA +15, Step 10, \$53,659.00

Effective Date: 2017/2018 School Year

➤ **Change In Assignment – Professional**

Angela Nelson – Associate Principal, WBLAHS – North Campus

From 215 Days per Year to 260 Days per Year

Effective Date: 2017/2018 School Year

➤ **Part – Time Leave Request – Certified Staff**

Brita Larson- spanish Teacher, Hugo/Otter Lake Elementary

Leave .2 FTE (Position .8 FTE)

Effective Date: 2017/2018 School Year

Cortney Johnson – Intervention Teacher, Otter Lake Elementary

Leave .7 FTE (Position .3 FTE)

Effective Date: 2017/2018 School Year

Pamela Johnstone – Grade 5 Teacher, Lincoln Elementary

Leave .5 FTE (Position .5 FTE)

Effective Date: 2017/2018 School Year

➤ **Part – Time Teacher Program – Certified Staff**

Mary Coleman – Occupational Therapist, Normandy Park

Employed by District since 08/25/1985

Effective: 2017/2018 School Year

Janis Mcdaniels – Speech & Language Clinician, Normandy Park

Employed by District since 02/24/1986

Effective: 2017/2018 School Year

➤ **Extra Assignment – Certified Staff**

Julie Nasvik – .1 FTE DAPE Teacher, Sunrise Park Middle School

MA+45, Step 13, \$8,571.30

Effective Date: 2017/2018 School Year

David Thomas – .1 FTE Student Plans Coordinator, District Center

MA+60, Step 12, \$7,668.10

Effective Date: 2017/2018 School Year

➤ **New Personnel – Classified Staff**

Melissa Anderson – Part Time ECSE Pupil Support Assistant, Normandy Park

\$18.00/hr., 5.0 hrs./ 142 days \$12,780.00

Effective Date: 09/05/2017

Alexander Bishop – Pupil Support Assistant, WBLAHS – North Campus

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

Teagan Brown – Pupil Support Assistant, Transition Education Center

\$18.00/hr., 6.0 hrs./ 178 days \$19,224.00

Effective Date: 09/05/2017

Allison Dawe – Pupil Support Assistant, Sunrise Park Middle School

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

Kirk Fleischman – Custodian, WBLAHS – North Campus

\$17.46/hr. + \$.25 SD, 8.0 hrs./ 245 days \$34,711.59.00

Effective Date: 07/24/2017

Sondra Keeney – Pupil Support Assistant, Transition Education Center

\$18.00/hr., 6.0 hrs./ 178 days \$19,224.00

Effective Date: 09/05/2017

Jan Larsen – Part Time ECSE Pupil Support Assistant, Normandy Park

\$18.00/hr., 17.5 hrs. per week/ 141 days \$11,116.00

Effective Date: 09/05/2017

Stacy Moua – Part Time Early Childhood Education Assistant, Vadnais Heights Elementary

\$17.58/hr., 21 hrs. per week/ 126 days \$15,505.00

Effective Date: 09/11/2017

Sheri Records – Pupil Support Assistant, Central Middle School

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

Samantha Shade – Pupil Support Assistant, WBLAHS – South Campus

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

Penny Walker – Part Time ECSE Pupil Support Assistant, Birch Lake Elementary

\$18.00/hr., 17.5 hrs. per week/ 141 days \$11,116.00

Effective Date: 09/05/2017

Stephanie Wickland – Behavior Management Assistant, Lincoln Elementary

\$18.00/hr., 6.5 hrs./ 178 days \$20,826.00

Effective Date: 09/05/2017

➤ **New Personnel – Non-Affiliated**

Thomas Wiczorek – Director of Finance, District Center

Non-Affiliated, \$109,615.38 (Prorated on \$125,000.00)

Effective Date: 08/16/2017

➤ **New Personnel – Professional**

Alison Gillespie – High School Principal, WBLAHS – North Campus

Principals' Association, Step 3, \$122,562.87 (Prorated on \$133,332.00)

Effective Date: 08/01/2017

➤ **New Personnel – Certified Staff**

Erica Bratland – Grade 5 Teacher, Birch Lake Elementary

MA, Step 2, \$47,368.00

Effective Date: 2017/2018 School Year

Katie Juergens – .5 FTE Licensed School Nurse, Otter Lake Elementary

BA, Step 6, \$23,662.50

Effective Date: 2017/2018 School Year

Angela Lundblad – .54 ECFE Teacher, Normandy Park

BA, Step 3, \$23,442.00

Effective Date: 2017/2018 School Year

Jessica Martin – Music Teacher, Lakeaires and Matoska Elementary

BA, Step 4, \$44,495.00

Effective Date: 2017/2018 School Year

Jennifer Storhaug – Grade 3 Teacher, Birch Lake Elementary

BA+15, Step 9, \$52,084.00

Effective Date: 2017/2018 School Year

Todd Weinhold – .8 FTE Orchestra Teacher, Sunrise Park Middle School

BA, Step 13, \$46,597.00

Effective Date: 2017/2018 School Year

Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.

Nays: none. Motion carried.

B. PUBLIC FORUM – No speakers at public forum.

C. INFORMATION ITEMS

1. Communication Audit – Director of Communications and Community Relations Marisa Vette and Communications Specialist Ariana Babcock presented a summary of the Communications Audit conducted by Barbara Nicol Public Relations and gave an overview of the seven recommended communication priorities for the 2017-18 school year. The presentation is available on the district website.

2. Superintendent's Report - School supply lists are available on the website. Information about open house, welcome back and transition activities is on individual school websites. The Skyward Annual Online Family Update info will be open this week. First day of school for middle and high school is September 5, Grades 1 - 5 is September 6 and kindergarten is September 7. FLEX Middle School Program is a new after school option this year and further info is on the Community Ed website. District community members age 65 and older can apply for a Senior Activity Pass which allows free entry into a variety of activities. Employment opportunities for the 2017-18 year are on the district website. The district continues to outperform the state in MCA results and we continue to implement long-term initiatives committed to success for all students. 2017-18 Activities Calendars will be mailed to families. Community members who would like one can pick one up in any of the district schools in September or call 651-407-7563 to request one to be mailed.

D. **DISCUSSION ITEMS** - None

E. **OPERATIONAL ITEMS**

1. Wilson moved and Newmaster seconded to approve the resolution approving Northeast Metropolitan Intermediate School District 916's Long Term Facility Maintenance Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Long Term Facility Maintenance Revenue as presented. Action on Northeast Metropolitan Intermediate School District 916's Long Term Facility
Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.
Nays: none. Motion carried.
2. Fahey moved and Newberg seconded to approve the resolution relating to election of School Board members and calling for school district general election on November 7, 2017.
Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.
Nays: none. Motion carried.
3. Wilson moved and Newmaster seconded to approve the resolution relating to renewing the expiring referendum revenue authorization of the school district and calling an election thereon as presented.
Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.
Nays: none. Motion carried.
4. Mullin moved and Fahey seconded to approve the partnership with MacPhail Center for Music for 2017-18 consistent with the agreement. **Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman. Nays: none. Motion carried.**
5. Chapman moved and Wilson seconded to approve the three Nutrition Services Grants:
 - National School Lunch Program Equipment Grant in the amount of \$25,000;
 - Winston Industries Equipment Grant – ten pieces of Winston Industries hot holding equipment totaling \$51,775; and
 - Super School Breakfast Grant totaling \$10,000.**Roll call vote: ayes: Fahey, Mullin, Newberg, Newmaster, Wilson, Chapman.**
Nays: none. Motion carried.

- F. BOARD FORUM** - Wilson commented that the condition of the track, turf, and press box at the stadium located at South Campus is great. Mullin reported that 12 students will be honored at the MN Trades Academy Achievement Ceremony Friday August 18th. He also welcomed new employees and thanked retiring employees for their service.
- G. ADJOURNMENT** - Wilson moved and Newberg seconded to adjourn the meeting at 7:53p.m.
Voice vote: all ayes. Motion carried.

Submitted by clerk, Ellen Fahey