

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, October 9, 2017 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Vice-chair Don Mullin called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Chapman, Kimball, Mullin, Newmaster, Wilson.
Absent: Fahey, Newberg.
Ex-Officio: Dr. Wayne Kazmierczak
Student representative: Rensted
Cabinet: Cooper, Daniels, Garrison, Maurer, Paul, Vette, Wald
3. Pledge of Allegiance
4. Wilson moved and Chapman second to approve the agenda as presented. *Voice vote: all ayes. Motion carried.*
5. Kimball moved and Chapman second to approve the consent agenda consisting of:
 - Approval of minutes for regular Board meeting of September 11, special work-study meeting of September 19, special board meeting of September 25, and work-study meeting of September 25, 2017;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trips; and
 - Passage of resolution to approve personnel issues to include:
 - **Resignation/Termination – Classified Staff**
 - Karen Congemi – Part Time Cook, Central Middle School
Employed by District 624 since 09/05/2017
Effective Date: 09/15/2017
 - Robert Edwards – Student Supervisor, Area Learning Center
Employed by District 624 since 08/30/2016
Effective Date: 09/07/2017
 - Judy Erickson – Pupil Support Assistant, Sunrise Park Middle School
Employed by District 624 since 09/03/2001
Effective Date: 09/15/2017
 - Shannon Foley – Pupil Support Assistant, Birch Lake Elementary
Employed by District 624 since 10/09/2006
Effective Date: 08/17/2017
 - Hannah Jackson – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/06/2016
Effective Date: 06/15/2017
 - Aimee Martens – Human Resources Representative, District Center
Employed by District 624 since 04/04/2017
Effective Date: 10/06/2017
 - Carla Mattson – Part Time Cook, Sunrise Park Middle School
Employed by District 624 since 04/17/2000
Effective Date: 09/29/2017
 - Christopher Olson – Custodian, Sunrise Park Middle School
Employed by District 624 since 12/11/2015
Effective Date: 09/28/2017

Camela Raeburn – Building Assistant, Matoska International
Employed by District 624 since 09/30/2013
Effective Date: 10/18/2017

Patricia Ridley – Payroll Clerk, District Center
Employed by District 624 since 04/07/2014
Effective Date: 09/15/2017

➤ **Retirement – Classified Staff**

George Warren – Bus Driver, Bus Garage
Employed by District 624 since 09/08/2013
Effective Date: 09/26/2017

➤ **Retirement – Certified Staff**

Jeanne Anderson – Grade 1 Teacher, Lakeaires Elementary
Employed by District 624 since 08/22/1985
Effective Date: 10/02/2017

➤ **Change In Assignment – Certified Staff**

Sadie Johnson – FACS Teacher, WBLAHS – South Campus
From .9 FTE to 1.0 FTE
Effective Date: 2017/2018 School Year

➤ **Full – Time Leave Request – Certified Staff**

Lacey Schiele – Grade 3 Teacher, Oneka Elementary
Employed by District since 08/22/2012
Effective Date: 2017-2018 School Year

➤ **Extra Assignment – Certified Staff**

Sarah Bruemmer – .2 FTE Science Teacher, WBLAHS – North Campus
MA+60, Step 11, \$14,433.80
Effective Date: 08/28/2017

Chad Conzemius – .2 FTE Science Teacher, WBLAHS – North Campus
MA, Step 13, \$14,044.56
Effective Date: 09/20/2017

Julee Ellefsen – .1 FTE Social Studies Teacher, WBLAHS – North Campus
BA, Step 8, \$4,524.68
Effective Date: 09/20/2017

Michelle Hoftiezer – .1 FTE Physical Education & DAPE, Lincoln Elementary
MA+30, Step 13, \$7,744.90
Effective Date: 2017/2018 School Year

Kristi Mahn – .1 FTE Social Studies Teacher, WBLAHS – North Campus
MA, Step 11, \$6,072.18
Effective Date: 09/20/2017

Anthony Walfoort – .2 FTE Social Studies Teacher, WBLAHS – North Campus
MA, Step 10, \$12,579.09
Effective Date: 09/20/2017

➤ **New Personnel – Classified Staff**

Heather Brune – Pupil Support Assistant, Otter Elementary
\$18.00/hr., 6.5 hrs. per day/ 164 days, \$19,188.00
Effective Date: 09/22/2017

Tina Grambush – Part Time Cook, WBLAHS-South Campus
\$14.79/hr., 3.75 hrs. per day/ 164 days, \$9,095.85
Effective Date: 09/25/2017

Christopher Hanson – Pupil Support/Behavior Management Asst., Sunrise Park
Middle School, \$18.00/hr., 6.5 hrs. per day/ 167 days, \$19,539.00
Effective Date: 09/19/2017

Heather Hart – Part Time Cook, WBLAHS-North Campus
\$14.79/hr., 3.75 hrs. per day/ 171 days, \$9,484.08
Effective Date: 09/14/2017

Kelly Johnson – Part Time Cook, Sunrise Park Middle School
\$14.79/hr., 3.5 hrs. per day/ 160 days, \$8,282.40
Effective Date: 10/02/2017

Stephen Jorgenson – Student Supervisor, Area Learning Center
\$18.00/hr., 6.5 hrs. per day/ 159 days, \$17,172.00
Effective Date: 10/02/2017

Carri Paavala – Part Time Cook, WBLAHS – South Campus
\$14.79/hr., 3.75 hrs. per day/ 164 days, \$8,282.40
Effective Date: 09/25/2017

Kristi Schmitz – Part Time Cook, Sunrise Park Middle School
\$14.79/hr., 3.5 hrs. per day/ 177 days, \$9,110.64
Effective Date: 09/07/2017

➤ **New Personnel – Non-Affiliated**

Michelle Degeest – Preschool Teacher, Hugo Elementary
7.0 hrs. per day, 93 Days \$33.44 per hour
Effective Date: 09/11/2017

Ashley Rand – Bear FUNDamentals Lead Instructor, Birch Lake Elementary
8.0 hrs. per day, 195 Days, \$19.50 per hour
Effective Date: 08/28/2017

➤ **New Personnel – Certified Staff**

Charlotte Aschman – .3 FTE Spanish Teacher, Sunrise Park Middle School
MA, Step 7, \$16,669.50
Effective Date: 2017/2018 School Year

Hunta Williams – .6 FTE American Sign Language Teacher, WBLAHS – North Campus
BA, Step 1, \$24,855.00
Effective Date: 2017/2018 School Year

➤ **Long Term Substitute - Certified Staff**

Jashua Barth – Mathematics Teacher, WBLAHS – South Campus
BA, Step 1, \$13,025.38
Effective Date: 08/28/2017 through 12/06/2017

Susan Fish – Spanish Teacher, Lakeaires & Matoska Elementary
BA, Step 2, \$12,418.92
Effective Date: 08/28/2017 through 11/17/2017

Anne Hennessey – Grade 2 Teacher, Willow Elementary
MA, Step 1, \$8,760.41
Effective Date: 08/28/2017 through 10/18/2017

Shu-Hau Lin – Chinese Teacher, Lincoln Elementary
BA, Step 2, \$12,418.94
Effective Date: 08/28/2017 through 11/17/2017

***Roll call vote: ayes: Chapman, Kimball, Mullin, Newmaster, Wilson. Nays: none.
Motion carried.***

- B. PUBLIC FORUM** - Erin Florin and Lyn Haselmann spoke on behalf of provision of specific training for dyslexia remediation strategies. They request prompt implementation of the Wilson Language Training program this school year. The Wilson program has been successfully implemented in many districts and can give dyslexic students the tools to succeed. They

recommend this training for literacy coaches, reading teachers and classroom teachers and suggest District 624 could open the training to other districts to share the cost. October is Dyslexia Awareness month and Florin and Haselmann point out that the time for action is now, before students lose another year when they could flourish with appropriate strategies.

C. INFORMATION ITEMS

1. Update on Strategic Planning Process – Associate Principal Angie Nelson and Teacher Lindsay Lamwers presented an update to our strategic planning process providing the timeline, draft statement of beliefs, draft mission statement, and draft objectives and strategies that were developed in September by the thirty-member team of volunteers from District 624, community members, and community leaders that make up our district. Paul and Superintendent Kazmierczak encouraged volunteers to join the Action Teams that will create the action plans which will allow us to reach our goals. A PowerPoint of the presentation is in the Board Packet on the website.
2. Levy Renewal Presentation - Superintendent Kazmierczak presented the PowerPoint **Strong Schools Strong Communities and Strong Tomorrows** which details ISD 624's community profile, strong programs for learners of all ages, growing enrollment, excellence in financial stewardship and strong community support. The full PowerPoint is included in the Board packet on the district website. It is hoped that all district citizens will remember to vote on November 7th. Early voting starts October 31st
3. Superintendent's Report - Superintendent Kazmierczak recognized our high school Advanced Placement scholars who were honored, National Merit and National Spanish Merit successes. Homecoming events were highlighted and the fall musical *Footloose* was promoted. Dyslexic Awareness Month and Hispanic American Month were acknowledged. A short video on Strong Schools was played to highlight ISD 624 programs and community. Ashley Rensted, student representative, outlined Homecoming events, presented a sports report and featured student service projects including Walk for Water and the upcoming Food Drive. Information is available on the District website.

D. DISCUSSION ITEMS

1. 2016-17 World's Best Workforce Report Summary - Assistant Superintendent for Teaching and Learning Sara Paul presented a PowerPoint review of ISD 624 participation in the World's Best Workforce plan and the actions and recommendations of the WBWF advisory committee. The focus is on closing achievement and opportunity gaps. The WBWF PowerPoint presentation is in the Board Packet
2. First Reading of School Board Policies
 - a. Policy 201, Legal Status of the School Board
 - b. Policy 203, Operation of the School Board – Governing Rules
Policy 203, Addendum A – Rules of Order
 - c. Policy 303, Superintendent Selection
 - d. Policy 533, Wellness
 - e. Policy 701, Establishment and Adoption of School District Budget

The policies listed above had a first reading and will be placed on the Board agenda for November for action. Board member Kimball provided brief explanation of changes and to the policies. Chapman suggested brief comments be included on cover sheet so Board members know if it is a MSBA recommended change, statute change, or grammar change.

E. OPERATIONAL ITEMS

1. Newmaster moved and Wilson seconded to approve the Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation Alternative Facilities Refunding Bonds, Series 2017A as presented. ***Roll call vote: ayes: Chapman, Kimball, Mullin, Newmaster, Wilson Nays: none. Motion carried.***
2. Wilson moved and Chapman seconded to approve the resolution and combined the three polling places (P1, P4, and P6) in the Lino Lakes area for the 2018 State primary and State general election. ***Roll call vote: ayes: Chapman, Kimball, Mullin, Newmaster, Wilson Nays: none. Motion carried.***
3. Kimball moved and Wilson seconded to approve the \$1,800 grant from the Greater White Bear Lake Community Foundation applied for by the United Methodist Church FIA Team for Willow Lane Elementary. ***Roll call vote: ayes: Chapman, Kimball, Mullin, Newmaster, Wilson Nays: none. Motion carried.*** Kimball expressed thanks for the grant and support to Willow student readers.

F. BOARD FORUM

Mullin congratulated football participants. Kimball thanked retiring employees, recognized the importance of the dyslexia training and congratulated the scholars who were awarded national honors earlier in the evening.

G. ADJOURNMENT

Wilson moved and Mullin seconded to adjourn the meeting at 8:35pm.

Submitted by acting clerk, Marge Newmaster