

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, September 11, 2017 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Kimball, Mullin, Newberg, Newmaster, Chapman, Fahey.
Absent: Wilson
Ex-Officio: Dr. Wayne Kazmierczak
Cabinet: Cooper, Daniels, Garrison, Maurer, Paul, Vette, Wald
3. Pledge of Allegiance
4. Induction of Rensted and Pratt as the new 2017-18 student representatives to the School Board.
5. Mullin moved and Chapman second to approve the agenda as presented. Voice vote: All ayes. Motion carried.
6. Newmaster moved and Fahey second to approve the consent agenda consisting of:
 - Approval of minutes for regular Board meeting of August 14 and work-study minutes of August 28, 2017;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Correspondence
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trips; and
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Certified Staff**
 - Julie Braddock – Preschool Teacher, Normandy Education Center
Employed by District 624 since 05/13/1993
Effective Date: 08/24/17
 - Nathan Hunstiger – Language Arts Teacher, WBLAHS – North Campus
Employed by District 624 since 08/21/2008
Effective Date: 08/21/17
 - Melanie Mcpherson – Special Education Teacher, Otter Lake Elementary
Employed by District 624 since 08/24/2015
Effective Date: 07/31/17
 - **Retirement – Classified Staff**
 - Patricia Fredrickson – Pupil Support Assistant, WBLAHS – North Campus;
Employed by District 624 since 08/29/1997
Effective Date: 08/29/2017
 - Sharon Hillestad – Program Assistant, Lincoln Elementary
Employed by District 624 since 11/18/2014
Effective Date: 09/08/2017
 - **Change In Assignment – Certified Staff**
 - Angela Batterman – Music Teacher, Birch, Matoska & Oneka Elementary
From .8 FTE to 1.0 FTE
Effective Date: 2017/2018 School Year
 - **Temporary Change In Contract – Certified Staff**
 - Michelle Gratz – Intervention Teacher, Birch Lake Elementary
From .8 FTE to 1.0 FTE, Effective Date: 2017 - 2018 School Year

Susan Olsen – Intervention Teacher, Hugo Elementary
.1 FTE, MA, Step 13, \$7,298.50
Effective Date: 2017 - 2018 School Year

➤ **Full – Time Leave Request – Certified Staff**

Linsley Thomas – Grade 1 Teacher, Hugo Elementary
Employed by District since 08/26/2010
Effective Date: 08/28/2017 through 01/01/2018

➤ **Extra Assignment – Certified Staff**

Anthony Walfoort – .1 FTE Social Studies Teacher, WBLAHS – North Campus,
MA, Step 10, \$6,854.90
Effective Date: 2017/2018 School Year

➤ **New Personnel – Classified Staff**

Karen Congemi – Part Time Cook, Central Middle School
\$14.79/hr., 3.5 hrs. per day/ 179 days \$9,266.00
Effective Date: 09/05/2017

Jocelyn Crossfield – Pupil Support Assistant, Matoaka International
\$18.00/hr., 6.5 hrs. per day/ 178 days \$20,826.00
Effective Date: 09/05/2017

Bethany Fliehler – Pupil Support Assistant, Otter Lake Elementary
\$18.00/hr., 6.0 hrs. per day/ 178 days \$19,224.00
Effective Date: 09/05/2017

Beth Frisch – Regular Part Time Cook, Matoaka International
\$14.79/hr., 4.25 hrs. per day/ 179 days \$11,251.00
Effective Date: 09/05/2017

Elizabeth Funkhouser – Pupil Support Assistant, Otter Lake Elementary;
\$18.00/hr., 6.5 hrs. per day/ 178 days \$20,826.00
Effective Date: 09/05/2017

Christine Larson – Administrative Assistant – Registrar/Child Study, Sunrise
Park Middle Sch.
\$17.47/hr., 8.0 hrs. per day/ 195 days \$27,253.00
Effective Date: 08/15/2017

Joshua Mooney – Pupil Support Assistant, Otter Lake Elementary
\$18.00/hr., 6.5 hrs. per day/ 178 days \$20,826.00
Effective Date: 09/05/2017

Sara Route – Pupil Support Assistant and .1 FTE Choir Teacher, Central Middle
School
\$18.00/hr., 6.0 hrs. per day/ 178 days \$19,224.00
1 FTE, MA+15, Step 13, \$7,462.00
Effective Date: 09/05/2017

Nicole Schaffer – Pupil Support and Behavior Management Assistant, Lakeaires
Elementary
\$18.00/hr., 4.0 hrs. per day/ 178 days \$12,816.00
Effective Date: 09/05/2017

Jonathan Tirado – Field Technician, Lincoln Elementary & Central Middle
School
\$20.79 per hr, 8.0 hrs. per day/ 185 days \$30,769.00
Effective Date: 08/25/2017

➤ **New Personnel – Non-Affiliated**

Joseph Held – Campus Security, WBLAHS – South Campus
4 hrs. per day, 178 days, \$15.25 per hour
Effective Date: 09/05/2017

Molly Lund – Bear FUNdamentals Lead Instructor, Birch Lake Elementary
7.5 hrs. per day, 195 Days, \$24,189.30
Effective Date: 08/28/2017

Mitchell Riebow – Out of School Time Site Supervisor, Sunrise Park Middle School, 7 hrs. per day, \$36,346.15 (Prorated on \$42,000.00)
Effective Date: 08/21/2017

Kiley Taylor – Bear FUNdamentals lead Instructor, Otter Lake Elementary
8 hrs. per day, \$16.50 per hour, 189 days
Effective Date: 09/05/2017

Jordan Zickermann – Cultural Liaison, District Wide
8 hrs. per day, \$46,916.29 (Prorated on \$50,000.00)
Effective Date: 08/21/2017

➤ **New Personnel – Certified Staff**

Katrina Geske – Mathematics Teacher, Area Learning Center
MA+15, Step 8, \$59,686.00
Effective Date: 2017/2018 School Year

Natalee Larson – Grade 3 Teacher, Oneka Elementary
BA, Step 1, \$41,425.00
Effective Date: 2017/2018 School Year

Victoria Leistico – .5 FTE Art Teacher, Central and Sunrise Middle School
BA, Step 5, \$22,960.00
Effective Date: 2017/2018 School Year

Jean Lodermeier – Intervention Teacher, Birch Lake Elementary
BA+15, Step 7, \$49,740.00
Effective Date: 2017/2018 School Year

Chadrick Oleary – Science Teacher, WBLAHS – North Campus
MA, Step 3, \$48,403.00
Effective Date: 2017/2018 School Year

Tessa Plazek – Grade 1 Teacher, Matoska International
BA, Step 1, \$41,425.00
Effective Date: 2017/2018 School Year

Megan Rengo – Language Arts Teacher, WBLAHS – North Campus
MA, Step 6, \$53,551.00
Effective Date: 2017/2018 School Year

Jacqueline Rowland – Kindergarten Teacher, Willow Lane Elementary
MA, Step 3, \$48,403.00
Effective Date: 2017/2018 School Year

Diana Thanghe – Special Education Teacher, Otter Lake Elementary
BA, Step 2, \$42,268.00
Effective Date: 2017/2018 School Year

Jenna Vorhies – .6 FTE Physical Education and DAPE Teacher, Multiple Elementary Sites
MA, Step 8, \$35,021.40
Effective Date: 2017/2018 School Year

➤ **LONG TERM SUBSTITUTE - CERTIFIED STAFF**

Melissa Capocasa – Grade 5 Teacher, Otter Lake Elementary
BA, Step 13, \$58,246.00
Effective Date: 2017/2018 School Year

Katie Letourneau – Grade 1 Teacher, Lakeaires Elementary
BA, Step 2, \$42,268.00
Effective Date: 2017/2018 School Year

Leigh Mills – Grade 1 Teacher, Hugo Elementary

BA, Step 13, \$26,749.44

Effective Date: 08/28/2017 through 12/21/2017

Roll call vote: ayes: Kimball, Mullin, Newberg, Newmaster, Chapman, Fahey.

Nays: none. Motion carried.

B. PUBLIC FORUM – No speakers.

C. INFORMATION ITEMS

1. Opening School Report - Assistant Superintendent for Teaching and Learning Sara Paul, Assistant Superintendent for Finance and Operations Tim Wald, Controller Tom Wieczorek, Nutrition Services Coordinator Bridget Lehn, Transportation Coordinator Mike Turitto, Custodial Supervisor Dan Roeser, Student Support Services Director Kathleen Daniels, Technology and Innovation Director Mark Garrison, Human Resources Director Mitchell Cooper, Community Services and Recreation Director Tim Maurer, and Communications and Community Relations Director Marisa Vette provided information on district programs and services work done over the summer. The presentation is available on the district website.
2. Update from the White Bear Lake Area Educational Foundation - President Connie Menne and Executive Director Dawn Hank provided an update on the \$160,000 in grants distributed last year. The WBLAEF fundraising event will be held on September 29 at Dellwood Country Club.
3. Superintendent's Report - Students were welcomed back for the 2017-18 school year. Homecoming week is October 9-13. On district Facebook and Twitter look for the weekly video update The Week in 62.4 seconds and each morning at 6:24 am the posting of a district fact. Senior Activity Pass is available for community members age 65 and over which allows free entry into variety of events. Contact the superintendent's office at 651 407-7563. Find information about the Local Operating Levy Renewal on the Nov. 7 ballot on the district website www.isd624.org/LocalOperatingLevyRenewal Informational meetings will be held Sept. 28 at District Center, Oct. 4 at Vadnais Heights Elementary, Oct. 5 at Hugo City Hall. Student report - This summer two students, Meghan Gamradt and Kaylie Rusler, started a nonprofit business to raise money for Solid Ground. High School sports are off to a good start. Student council will hold the Harvest Football game Friday Sep. 15. Donate 3 non-perishable food items for free admission. Students at South Campus will participate in Superfan Summit at Roseville Oval.

D. DISCUSSION ITEMS

1. 2017-18 School Board/Administration Priorities - Superintendent Wayne Kazmierczak, Assistant Superintendent for Finance and Operations Tim Wald and Assistant Superintendent for Teaching and Learning Sara Paul presented the following six priorities for the 2017-18 school year: Improving Instructional Practices; Expanding College and Career Opportunities; Equity: Closing Achievement and Opportunity Gaps; Operating Levy Renewal; Strategic Planning Process; Comprehensive Facilities Planning.
2. Opening Enrollment Report- Tim Wald, Assistant Superintendent for Finance and Operations, presented the enrollment as of the end of the first week of school. The presentation is on the district website.

E. OPERATIONAL ITEMS

1. Chapman moved and Kimball seconded to approve the *Resolution Authorizing the Approval of the Sale of General Obligation Alternative Facilities Refunding Bonds; Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds* as presented. **Roll call vote: ayes: Kimball, Mullin, Newberg, Newmaster, Chapman, Fahey. Nays – none. Motion carried.**
2. Kimball moved and Newberg seconded to approve the contract with White Bear Center for the Arts for the 2017-18 school year. **Roll call vote: ayes: Kimball, Mullin, Newberg, Newmaster, Chapman, Fahey. Nays – none. Motion carried.**
3. Newmaster moved and Chapman seconded to approve the special work-study meeting for Tuesday, September 19 for the purpose of discussing the strategic planning process with Dr. Cook, Cambrian Group. **Voice vote: All ayes. Nays – none. Motion carried.**
4. Mullin moved and Kimball seconded to approve a special meeting on September 25 at 5:15 p.m. for the purpose of certification of 2017 pay 2018 proposed property tax levy **Voice vote: All ayes. Nays – none. Motion carried.**

F. BOARD FORUM - Fahey reported on the new playground at Willow Lane Elementary and thanked parent Patty Erickson for her work on this project. Kimball welcomed the student board representatives Ashley and Makenna and staff new to the district. He thanked retiring employees. He requested a comparison of our student and staff demographics. Newmaster attended the Senior Center Open House and thanked the many volunteers.

G. ADJOURNMENT – Fahey moved and Newberg seconded to adjourn the meeting at 8:39 p.m. **Voice vote: All ayes. Nays - none. Motion carried.**

Submitted by clerk, Ellen Fahey