

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, October 8, 2018** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call: Present: Ellison, Fahey, Mullin, Newmaster, Wilson, Chapman
Absent: Beloyed
Ex-officio: Kazmierczak
Student Liaison: Makena Pratt
Cabinet: Garrison, Maurer, Ouren, Paul, Vette, Wald
3. Pledge of Allegiance
4. Wilson moved and Newmaster seconded to approve the agenda as presented. *Voice vote: all ayes. Motion carried.*
5. Chapman moved and Fahey seconded to approve the Consent Agenda consisting of:
 - Approval of minutes for regular meeting of September 10; regular/special meeting on September 24, and work-study meeting of September 24;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors; and
 - Passage of resolution to approve Human Resources items to include:
 - **Resignation/Termination – Classified Staff**
 - Melanie Konkel – Admin. Asst. to Coordinator, Transition Education Center
Employed by District 624 since 08/15/2017
Effective Date: 10/17/2018
 - Cara Lambert – Admin. Asst. to Cabinet Member, District Center
Employed by District 624 since 08/16/2016
Effective Date: 09/28/2018
 - **RESIGNATION/TERMINATION – NON-AFFILIATED**
 - Molly Lund – Bear Fundamentals, Birch Lake Elementary
Employed by District 624 since 11/09/2008
Effective Date: 10/12/2018
 - **RETIREMENT – CLASSIFIED STAFF**
 - John Fry – Custodial, WBLAHS – South Campus
Employed by District 624 since 09/24/1999
Effective Date: 09/28/2018
 - **CHANGE OF POSITION – CLASSIFIED STAFF**
 - OUMY FALL** – From Instructional Assistant, Oneka Elementary
To Pupil Support Assistant, Paraprofessional Unit
\$20.30 per hour, 6.5 hrs. per day, 179 days
Effective Date: 09/03/2018
 - April Livers – From Administrative Assistant – Special Services, District Center
To Administrative Assistant – Cabinet Member, Clerical Unit
\$19.80 per hour, 8 hrs. per day, 195 days
Effective Date: 10/01/2018
 - Rachel Rancour – From Regular Part-Time Cook, Lincoln Elementary
To Regular Part-Time Cook, Sunrise Park Middle School
From 4.25 hrs. per day, To 5.75 hrs. per day
Effective Date: 09/03/2018

- **PART TIME LEAVE REQUEST – CERTIFIED STAFF**
 - Jessica Hosmer – Intervention Teacher, Matoska Elementary
Position .5 (Leave .2)
Effective Date: 2018-2019 School Year
 - Jenna Marty – 1st Grade Teacher, Hugo Elementary
Employed by District 624 since 09/06/2011
Effective Date: 09/27/2018 through 11/23/2018
 - Christine Moren – 5th Grade Teacher, Oneka Elementary
Employed by District 624 since 08/21/2016
Effective Date: 12/23/2018 through 03/08/2019
- **FULL TIME LEAVE REQUEST – CERTIFIED STAFF**
 - Rochelle Michel – Peer Reviewer, District Center
One Year Leave
Effective Date: 2018-2019 School Year
- **NEW PERSONNEL – CLASSIFIED STAFF**
 - Dodi Anderson – Instructional Assistant, Lakeaires Elementary
\$18.33/hr., 32.5 hrs. per week, \$19,539.78
Effective Date: 09/24/2018
 - Stephanie Bloxham – Billing Clerk- Extended Day, District Center
\$18.18hr., 40 hrs. per week, \$27,633.60
Effective Date: 10/08/2018
 - Melinda Boe – Instructional Assistant, Lakeaires Elementary
\$18.33/hr., 32.5 hrs. per week, \$20,731.23
Effective Date: 09/10/2018
 - Jason Boor – Custodian, Matoska Elementary
\$17.56/hr. + \$.25 SD, 40 hrs. per week, \$29,186.07sams
Effective Date: 09/14/2018
 - Baniela Burshten – Part-Time Cook, Oneka Elementary
\$15.09/hr., 18.75 hrs. per week, \$9,506.70
Effective Date: 09/19/2018
 - Yoshy Crispin – Program Assistant Leader, Hugo Elementary
\$13.98/hr., 28.75 hrs. per week, \$16,639.69
Effective Date: 09/12/2018
 - Michelle Johnson – Instructional Assistant, Hugo Elementary
\$18.33/hr., 32.5hrs. per week, \$20,731.23
Effective Date: 09/10/2018
 - Caitlin Keese – Program Assistant, Hugo Elementary
\$13.98/hr., 22.50 hrs. per week, \$13,148.19
Effective Date: 09/10/2018
 - Christine La Pean – Instructional Assistant, Willow Lane Elementary
\$18.33/hr., 32.5hrs. per week, \$20,731.23
Effective Date: 09/04/2018
 - Lindsey Morehead – Instructional Assistant, Willow Lane Elementary
\$18.33/hr., 32.5hrs. per week, \$20,731.23
Effective Date: 09/04/2018
 - Jennifer Oseth – Instructional Assistant, Birch Lake Elementary
\$18.33/hr., 32.5hrs. per week, \$18,944.05
Effective Date: 10/01/2018

Freddie Perteet Becker – Instructional Assistant, Willow Lane Elementary
\$18.33/hr., 21.0 hrs. per week, \$8,561.94

Effective Date: 09/10/2018

Fue Xiong – Instructional Assistant, Willow Lane Elementary

\$18.33/hr., 32.5hrs. per week, \$19,778.07

Effective Date: 09/20/2018

Anna Zamzow – Instructional Assistant, Willow Lane Elementary

\$18.33/hr., 32.5hrs. per week, \$20,373.79

Effective Date: 09/13/2018

➤ **NEW PERSONNEL – NON-AFFILIATED**

Angela Drange – Student Support Services Supervisor, Normandy Park Early Childhood

\$81,323.25 (Pro-rated on \$108,431.00)

Effective Date: 10/01/2018

Rochelle Michel – AVID Lead, Achievement and Integration Coordinator, District Center

\$102,342.00

Effective Date: 2018-2019 School Year

Requel Strand – Marketing Specialist, District Center

\$31,423.00 (Pro-rated on \$43,000.00)

Effective Date: 10/08/2018

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Katherine Lunde – 1.0 FTE 5th Grade Teacher, Oneka Elementary MA, Step 2, \$31,654.51

Effective Date: 09/10 2018, through 03/08/2019

Roll call vote, ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Chapman. Nays: None. Motion carried.

Chair Mullen welcomed Logan Jensen and Anthony Famoua from Troop 151 who are working on their Communications Merit Badge.

B. PUBLIC FORUM - Brett Tyren addressed the topic of school safety response.

C. INFORMATION ITEMS

1. Superintendent's Report - Students who received honors in the AP Scholars program were honored before the meeting. Coffee with Dr. K is tomorrow 7:30-8:30 am at the WBL Caribou Coffee. The Facilities Planning Process begins tomorrow with the three teams meeting as a group before individual team meetings in November and December. Wear orange on October 24 Unity Day an event of National Bullying Prevention Month. Tickets for the Fall Musical "Mamma Mia" will be on sale October 12. Performances are at 7 pm Nov 9-10 and Nov 15-17. Matinees are at 2 pm on Nov 10 & 17. The Nov 10 matinee will have an ASL interpreter and will be free for senior citizens who should reserve tickets through the regular ticket process. Our schools and programs have begun their own strategic conversations. Family and community members have an opportunity to be involved with Strategic Planning Action Teams at each site. Student Liaison Update - The school year is off to a good start. Web and Link did a great job of making students feel welcome to their new building. Student Council collected about 2000 cans for the Food Shelf at the harvest bowl game. In addition to the Homecoming activities, Seniors Jessie Dougherty and Maddie

Lamwers raised \$994 for Solid Ground by making and selling corsages and boutonnieres. Trick or Can on Halloween to support the Food Shelf.

D. DISCUSSION ITEMS

1. 2017-18 World's Best Workforce Annual Report - Assessment Coordinator Brian Morris and Assistant Superintendent for Teaching and Learning Sara Paul presented the 2017-18 World's Best Workforce Measures of Academic Success. The goals and results relate to the following five priorities: All children are ready for kindergarten; All third-graders can read at grade-level; All achievement gaps are closed; All students are ready for career and/or postsecondary education; and All students graduate. The presentation is available on the district website.
2. First Reading of School Board Policies
 - a. Policy 206, Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations
 - b. Policy 211, Criminal or Civil Action Against School District, School Board Member, Employee or Student
 - c. Policy 421, Gifts to Employees, Classrooms, and School Board Members
 - d. Policy 423, Employee-Student Relationships
 - e. Policy 424, License Status
 - f. Policy 505, Distribution of Non-School-Sponsored Materials on School Premises by Students and Employees
 - g. Policy 509, Enrollment of Nonresident Students

Policy 421 will go back to the Policy Committee for an alteration in II. General Statement of Policy, Section A. Suggested was the removal of **schools/classrooms**. The remaining policies will be on the agenda of the November 12 meeting for action.

E. OPERATIONAL ITEMS

1. Chapman moved and Wilson seconded to recommend the School Board approve the resolution and combine the three polling places (P1, P4 and P6) in the Lino Lakes area for the 2019 State primary and State general election. **Roll call vote, ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Chapman. Nays: None. Motion carried.**
2. Ellison moved and Fahey seconded to approve the quitclaim deed prepared by legal representatives for the Duane P. Delonais as Trustee of the Phyllis Delonais Living Trust to deed the north 33 feet of the south 66 feet of the east 189 feet of the SW ¼ of Section 11, T.30.R.22, Ramsey County. **Roll call vote, ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Chapman. Nays: None. Motion carried.**
3. Wilson moved and Newmaster seconded to approve the extended contracts with Rehbein Transit, Inc. and HALO Transportation, LLC. **Roll call vote, ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Chapman. Nays: None. Motion carried.**
4. Second Reading of School Board Policies
 - a. Policy 102, Equal Educational Opportunity
 - b. Policy 205, Open Meetings and Closed Meetings
 - c. Policy 506, White Bear Lake Area School District Student Discipline Policy
NOTE: At next annual review of Policy 506 addition of language related to positive behavior interventions should be considered.

- d. Policy 612.3, Development of Parent and Family Engagement Policies for Title I Programs
- e. Policy 615, Testing Accommodations, Modifications and Exemption of IEP's,
- f. Policy 616, School District System Accountability

Ellison moved and Chapman seconded to approve the policies up for review as recommended by the Policy Committee and Cabinet to include the addition of the word illustrations to Policy 506 section VI #35 and #40. *Voice vote: all ayes. Nays none. Motion carried.*

- F. BOARD FORUM** - Wilson thanked the Hockey Association for a \$500,000 gift to the City of WBL for the WB Sports Center and reported that DuFresne Manufacturing is one of three finalists for an employee empowerment award. Fahey reported on the annual bus tour of the City of Hugo narrated by City Administrator Bryan Bear highlighting housing developments, industry, storm water reuse project, and a solar farm.
- G. ADJOURNMENT** - Wilson moved and Mullin seconded to adjourn at 7:49 p.m.

Submitted by: Ellen Fahey, Clerk